



Public Health

Delta & Menominee Counties



Board of Health

AGENDA

April 15, 2009

4:30 p.m. (CST), 5:30 p.m. (EST)
Pinecrest Medical Care Facility
Powers, Michigan

Board Members

Thomas Elegeert
David Schultz

Venetia Bryers
Gary Eichhorn

Patricia Anderson
Bernie Lang

Public Health Staff

Barb Chenier, Health Officer/ Administrator
Mike Snyder, Environmental Health Director
Kim Harris, Health Educator/ Tobacco Coordinator
Sharon Engelsjerd, Executive Secretary

1. **Call to Order/ Roll Call**
2. **Approval of Agenda**
3. **Approval of February 18, 2009 Board of Health Minutes**
4. **Education Session**
 - 4.1 The Health Consequences of Involuntary Exposure to Tobacco Smoke
Presenter – M. Frances Myrick, MD
5. **New Business**
 - 5.1 Committee Appointments
 - 5.2 Environmental Health Policy Additions to the Technical Manual
6. **Health Officer's Report**
 - 6.1 FY 2008 Annual Report
7. **Public Comment**

Any individual wishing to address the Board will be allocated five (5) minutes.
8. **Adjournment**



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Public Health Delta & Menominee Counties



Board of Health Meeting

Pinecrest Medical Care Facility, Powers

Meeting Minutes

Wednesday, April 15, 2009

Board Members Present

Gary Eichhorn
Venetia Bryers

Bernie Lang
Thomas Elegeert

David Schultz

Board Members Excused

Patricia Anderson

Public Health Staff

Barb Chenier, Health Officer/Administrator
Mike Snyder, Environmental Health Director
Irene Lenberg, Director of Administrative Support

1. Call to Order/Roll Call

The April 15, 2009, meeting of the Delta Menominee District Board of Health was called to order at 4:36 p.m. CST by Chairperson Schultz. Roll call was taken and is recorded above.

2. Approval of Agenda

Ms. Chenier asked that an item be added as 5.3 to address a request from Menominee County for a PHDM representative on their Planning Commission.

Ms. Bryers moved to approve the agenda with that addition. Motion was supported by Mr. Elegeert and carried.

3. Approval of Minutes

Ms. Bryers moved that the February 18th minutes be approved as presented. Mr. Eichhorn seconded and motion was carried.

4. Education Session

Ms. Chenier stated that Dr. Myrick was unable to attend, but she will be scheduled for another meeting to discuss the consequences of involuntary exposure to tobacco smoke.

5. New Business

5.1— Committee Appointments

Mr. Schultz presented the following appointments:

Personnel Committee—Gary Eichhorn and David Schultz

Finance Committee—Venetia Bryers and Patricia Anderson

Building & Grounds Committee—Thomas Elegeert and Bernie Lang

Mr. Elegeert moved to approve the committee appointments as named. Mr.

Eichhorn seconded and motion was carried.

5.2—Environmental Health Policy Additions to the Technical Manual

In order to consolidate guidelines into one document, the Technical Committee is incorporating into the Technical Manual the Environmental Health policies that were previously separate from the counties' code. Changes to the Technical Manual must be approved by the Board of Health. Therefore, on behalf of the Technical Committee, Mike Snyder requested approval of four additions to the Technical Manual:

- Repair and Replacement of Existing On-Site Sewage Treatment/Disposal Systems (OSTDS)—The purpose of this section is to provide fair and practical solutions for repair or replacement of existing OSTDS. It applies only to those OSTDS permitted under the Delta & Menominee Counties Sanitary Code.

Mr. Eichhorn moved that this first section be approved. Ms. Bryers

seconded and motion was carried.

- **Write-Off of an Existing On-Site Sewage Treatment/Disposal System (OSTDS)—**

This section applies when Building Departments refer applicants to PHDM if proposed projects involve additional bedrooms, additional sewage flows or disconnection and/or reconnection to an existing OSTDS. Evaluation of these existing OSTDS is termed a “write-off.”

Mr. Elegeert moved that this second section be approved. Mr. Eichhorn seconded and motion was carried.

- **Southern Menominee County Short Cased Water Well Approval Guidelines—**This section protects public health by limiting the use of a short cased well to only those areas where geologic conditions and increased isolation distances support a safe supply and to provide uniform procedures for the Environmental Health Specialist to follow when addressing a permit request to construct residential and/or irrigation wells located in the “Hydrogen Sulfide Problem Area” of Southern Menominee County. This applies only to single family homes.

Mr. Eichhorn moved that this third section be approved. Ms. Bryers seconded and motion was carried.

- **Driven Well Point Approval Guidelines—**This section provides procedures to address a request for a driven well point.

Ms. Bryers moved that this fourth section be approved. Mr. Elegeert seconded and motion was carried.

5.3—Menominee County Request for PHDM Representative on Planning

Commission—Ms. Chenier presented a request from Brian Neumeier, Menominee County Administrator, asking the Board of Health to nominate two PHDM employees from the Environmental Health division to serve on the Menominee County Planning

Commission. The Menominee County Board will then appoint a representative from these nominations. This request was based on a new county ordinance to have certain segments of the community represented on county boards and commissions.

Mr. Elegeert moved that Mike Snyder and Patti Miller-Arsineau be nominated to serve on the Menominee County Planning Commission. Mr. Eichhorn seconded and motion was carried.

6. Health Officer's Report

- FY 2008 Annual Report—This Annual Report was used in a recent news article to provide accurate information about the Health Department and its programs. Copies are being distributed to Board of Health members, County Commissioners and community agencies, and may be given to others such as state representatives. This report will be done annually and will be useful for tracking program trends in the Health Department and for educating the communities.

Mr. Elegeert moved to accept the FY 2008 Annual Report. Motion was supported by Mr. Lang and carried.

- WIC programs are scheduled to go completely electronic May 18th and will be closed the week of May 11-15 for staff training.
- PHDM will be evaluated for three-year accreditation by the State during the week of April 20th. Michigan DEQ has already evaluated a portion of Environmental Health's programs; all minimum program requirements were met with only one recommendation.
- PHDM nominated Delta-Schoolcraft Intermediate School District (ISD) for Michigan's Hometown Health Heroes Award. They were one of twelve in the

state to be selected. Delta-Schoolcraft ISD has done an outstanding job with projects such as encouraging students to reduce TV watching and be more active, improving school safety, and developing emergency response plans.

- Mr. Snyder addressed some groundwater issues concerning the area near the intersection of County Rd 366 and US41. In February a resident experienced a change in their water; a subsequent water sample showed positive for chloriform bacteria and nitrites. PHDM has been investigating the problem and is now expanding their search to include twelve square miles. We are writing to all residents within this area, offering free water analysis and assuring residents that this is not for the purpose of regulating their wells but to identify the source of the contamination.
- Mr. Snyder commented on a meeting that was held for sewage contractors on March 23rd. At the meeting he reviewed the new Sanitary Code with Delta and Menominee County installers. The meeting was well received with approximately 85 in attendance.

7. **Public Comment – None**

8. **Adjournment**

There being no further business, a motion was made by Mr. Eichhorn with support by Mr. Lang to adjourn the meeting. Motion was carried and meeting adjourned at 5:30 p.m. CST.

Chairperson

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