



Public Health Delta & Menominee Counties



Board of Health AGENDA

April 21, 2010
4:30 p.m. (CST), 5:30 p.m. (EST)
Pinecrest Medical Care Facility
Powers, Michigan

Board Members

Robert Burie
Thomas Elegeert

Gary Eichhorn
Bernie Lang

David Schultz

Public Health Staff

Barb Chenier, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Kim Harris, Health Educator/Tobacco Coordinator
Sharon Engelsjerd, Executive Secretary

1. **Call to Order/ Roll Call**
2. **Approval of Agenda**
3. **Approval of February 17, 2010 Board of Health Minutes**
4. **Education Session**
 - 4.1 Implementation of Michigan's Smoke-Free Air Law
5. **New Business**
 - 5.1 Health Officer/ Administrator Performance Evaluation
6. **Committee Reports**
 - 6.1 Personnel
7. **Medical Director's Report**
8. **Health Officer's Report**
 - 8.1 FY 2009 Annual Report
9. **Public Comment**

Any individual wishing to address the Board will be allocated five (5) minutes.
10. **Adjournment**



Public Health Delta & Menominee Counties



Board of Health Meeting

Pinecrest Medical Care Facility, Powers

Meeting Minutes

Wednesday, April 21, 2010

Board Members Present

Bernie Lang
Robert Burie

Thomas Elegeert
David Schultz

Gary Eichhorn

Public Health Staff

Barb Chenier, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Kim Harris, Health Educator/Tobacco Coordinator
Sharon Engelsbjerg, Executive Secretary

1. Call to Order/Roll Call

The April 21, 2010, meeting of the Delta Menominee District Board of Health was called to order at 4:33 p.m. CST by Chairperson Schultz. Roll call was taken; attendance is recorded above.

2. Approval of Agenda

Mr. Eichhorn requested the Health Officer Evaluation be moved to 8.2 on the agenda.

Mr. Elegeert moved to approve the agenda with this change. Motion was supported by Mr. Lang and carried.

3. Approval of Minutes

Mr. Elegeert moved that the February 17th minutes be approved. Motion was supported by Mr. Burie and carried.

4. Education Session

4.1—Implementation of Michigan's Smoke-Free Air Law

Kim Harris, PHDM's Tobacco Coordinator, presented an overview of Michigan's Smoke-Free Air Law that will go into effect on May 1st. The intent of this law is to protect workers from the dangers of secondhand smoke. Enforcement will be

complaint driven through the Health Department. When complaints are received, Health Department personnel will work with the business owners to help them comply. Only after continual non-compliance would a fine or other action be considered. The experience of other states that have a smoke-free law indicates non-compliance is rare. Other states' follow-up studies also showed a decrease in heart-related visits to emergency rooms and little long-term effect on businesses' financial status. Michigan plans to conduct similar follow-up studies including air quality tests and surveys. Current funding under PHDM's Tobacco Prevention/ Education Program will be used for monitoring compliance and conducting follow-up studies.

Board members expressed concern that enforcement of the Smoke-Free Air law will become a non-funded mandate if current tobacco funding is reduced or eliminated. Ms. Chenier stated that she will keep the Board informed regarding the status of this funding.

5. **New Business**

(moved to 8.2)

6. **Committee Reports**

6.1— **Personnel**

Mr. Eichhorn stated that Ms. Chenier has submitted a request to attend this year's National Association of County and City Health Officials Conference. Because the conference will include H1N1 sessions, the State is allowing Health Officers to attend using H1N1 funding.

Mr. Elegeert moved that Ms. Chenier's request be approved. Motion was supported by Mr. Lang and carried.

Mr. Eichhorn reported that the Personnel Committee approved 2009 wage increases for employees presented to the Committee. Since these increases all fell within the Board-approved ranges, no action is required by the Board. Requests for 2010 wage increases will be held for further consideration by the Personnel Committee.

7. **Medical Director's Report**

- Dr. Frankovich was asked to speak at next month's Delta County Medical Society meeting.
- Health departments have received stimulus money for adult immunizations. We are now able to offer four more vaccines at low cost: pneumonia, chickenpox, HPV (prevention of cervical cancer), and Zoster (prevention of shingles).
- Our district is experiencing a chickenpox outbreak with 25-30 cases identified. We have sent letters to schools to send home with students.
- The U.S. is experiencing very little H1N1 flu now, except for some areas in the Southeast. The country had fewer problems with seasonal flu this winter. The fall

seasonal flu shot will include H1N1. The H1N1 vaccine has proven to be as safe as the seasonal flu vaccine with no increase in reports of adverse events.

- PHDM did an excellent job vaccinating children for the H1N1 flu. Reports from the State show that PHDM vaccinated about 35% of children under 5 years of age and about 28% of those 5-18 years old. The percentage of children covered in our district was similar to coverage for children in the state overall.

8. Health Officer's Report

8.1—FY 2009 Annual Report

Ms. Chenier distributed copies of PHDM's 2009 Annual Report and addressed some highlights of 2009:

- PHDM led the local response to the H1N1 pandemic flu outbreak and was especially successful in enlisting healthcare providers to vaccinate in their practices.
- PHDM received excellent marks from the Michigan Local Public Health Accreditation On-Site Review.
- Alcohol & Other Drug Prevention staff received a Setting the Example Award from the Michigan Office of Highway Safety Planning for their work against drinking and driving.
- Community Health Promotion and Prevention staff applied and received many valuable grants for improving the health and safety of our communities.
- Decreases in funding forced PHDM to close a Menominee office and relocate the Alcohol & Other Drug Services (AODS) staff to the Stephenson Annex and the Menominee Health Department.
- Funding decreases have reduced the number of people who can be served in the AODS and Family Planning programs.

Ms. Chenier will present the 2009 Annual Report to each county's Board of Commissioners. Mr. Schultz suggested Ms. Chenier review the Annual Report with the Delta County Medical Society when Dr. Frankovich is scheduled to speak.

Ms. Chenier gave the Board an update on PHDM's telephone bid process. Eight proposals were received by the April 1st deadline. These proposals are being evaluated in a thorough, systematic method to ensure the final choice will meet all of PHDM's needs.

Ms. Chenier reported that revisions have been introduced in the State legislature to address the body art licensing law. If passed, the licensing fees will be split between State and local government instead of all fees going to the State as originally stated.

8.2—Health Officer/Administrator Performance Evaluation

Ms. Chenier chose not to go into Executive Session for discussion of her evaluation. Mr. Schultz reviewed the evaluations returned from Board members. The evaluations indicated members were very pleased with Ms. Chenier's performance. Ms. Chenier

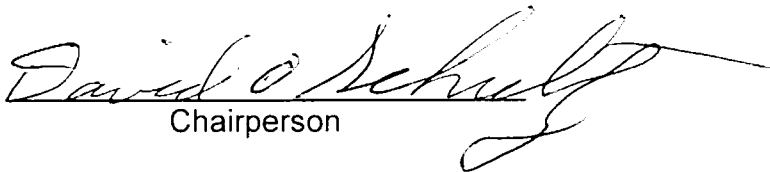
requested that her salary increase be considered by the Personnel Committee with the non-union staff wage increases for 2010.

Board members discussed the format of the evaluation and decided to consider changes at the time the next evaluation process begins.

9. **Public Comment**—No comments

10. **Adjournment**

There being no further business, a motion was made by Mr. Eichhorn with support by Mr. Elegeert to adjourn the meeting. Motion was carried and meeting adjourned at 6:58 p.m. CST.


Chairperson

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