



Public Health Delta & Menominee Counties



Board of Health AGENDA

August 18, 2010
4:30 p.m. (CST), 5:30 p.m. (EST)
Health Department Conference Room, Menominee

Board Members

Robert Burie
Tom Elegeert

Gary Eichhorn
David Schultz

Bernie Lang
Tom Trudgeon

Public Health Staff

Barb Chenier, Health Officer/ Administrator
Lynn Woelffer, Director of Finance and Budget
Sharon Engelsingjerd, Executive Secretary

1. **Call to Order/ Roll Call**
2. **Approval of Agenda**
3. **Approval of June 16, 2010 Board of Health Minutes**
4. **New Business**
 - 4.1 FY 2010 Third Quarter Financial Report
 - 4.2 Generator Replacement
 - 4.3 Program Changes for FY2011
5. **Committee Reports**
 - 5.1 Personnel
6. **Health Officer's Report**
7. **Public Comment**

Any individual wishing to address the Board will be allocated five (5) minutes.
8. **Adjournment**



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Public Health Delta & Menominee Counties



Board of Health Meeting

Public Health, Delta & Menominee (PHDM), Menominee office

Meeting Minutes

Wednesday, August 18, 2010

Board Members Present

Bernie Lang
Robert Burie

Gary Eichhorn
David Schultz

Tom Trudgeon

Board Members Absent

Thomas Elegeert

Public Health Staff

Barb Chenier, Health Officer/ Administrator
Lynn Woelffer, Director of Finance and Budget
Sharon Engelsgerd, Executive Secretary

1. Call to Order/Roll Call

The August 18, 2010, meeting of the Delta Menominee District Board of Health was called to order at 4:30 p.m. CST by Chairperson Schultz. Roll call was taken; attendance is recorded above. Mr. Schultz noted that Mr. Elegeert's absence was excused.

2. Approval of Agenda

Mr. Burie moved to approve the agenda. Motion was supported by Mr. Eichhorn and carried.

3. Approval of Minutes

Referring to the FY09 Audit Report presented at the June meeting, Mr. Burie requested a copy of the portion of the Report pertinent to Public Health, Delta & Menominee Counties. Ms. Woelffer will provide all members of the Board a copy of the relevant pages.

Mr. Burie moved that the June 16th minutes be approved. Motion was supported by Mr. Trudgeon and carried.

4. New Business

4.1—FY 2010 Third Quarter Financial Report

Lynn Woelffer presented the finance report for the quarter ending June 30, 2010. The department continues to operate within budget and expects to end the year as projected. In the Health Department, Program Coordinators manage their own program budgets and have done well working within budget constraints.

4.2—Generator Replacement

Ms. Woelffer presented a letter from Mark Weber, PHDM Emergency Preparedness Coordinator, requesting Board approval to purchase a 20,000-watt generator for PHDM's Escanaba office. The purchase would be made with FY10 Bioterrorism Emergency Preparedness Grant funding; no county dollars would be used. Both PHDM offices have generators to supply emergency power to sustain electronic files and communication equipment necessary in a public health emergency and to maintain refrigeration for vaccine supplies. The current generator in Escanaba is no longer working, and it is more cost effective to replace it rather than repair it.

Mr. Eichhorn moved that the proposed generator purchase be approved.

Motion was supported by Mr. Lang and carried.

Mr. Eichhorn moved that the old generator be placed in the Delta County Sheriff's sale. Motion was supported by Mr. Trudgeon and carried.

4.3—Program Changes for FY2011

With increasing costs and declining revenues, analysis of PHDM's services has led to decisions to make the following changes:

1) The Substance Abuse Treatment program has been faced with declining revenues for a number of years and thus requires significant local dollars to operate. In FY 2011, this service will be phased out in both counties. The Substance Abuse Prevention program will continue as well as the ability to provide driver's license reinstatement assessments and drunk driving court assessments and classes. PHDM has been proud to provide Substance Abuse Treatment services for over thirty years and regrets having to close the program.

2) The Maternal Infant Health Program (MIHP) may soon be added to PHDM services. This is a home visiting program for pregnant women and infants with Medicaid. The program uses staff with qualifications similar to those in PHDM's other childhood programs—RNs, social workers, and Registered Dieticians—and will integrate well with other programs such as Women, Infants and Children (WIC), Early On, and well child screenings (EPSDT).

5. **Committee Reports**

5.1— **Personnel**

All recommended merit increases fell within the Board-approved ranges and were approved by the Personnel Committee. No Board action was required.

6. **Health Officer's Report**

Businesses in the Delta Menominee District are complying overall with the Smoke Free Air Law. The Health Department has had only ten complaints since the law took effect on May 1st, and all were resolved after a visit in which guidance was provided.

7. **Public Comment**—No comments

8. **Adjournment**

There being no further business, a motion was made by Mr. Eichhorn with support by Mr. Burie to adjourn the meeting. Motion was carried and meeting adjourned at 5:53 p.m. CST.

Chairperson

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