



Public Health Delta & Menominee Counties



Board of Health AGENDA

November 17, 2010
4:30 p.m. (CST), 5:30 p.m. (EST)
Pinecrest Medical Care Facility
Powers, Michigan

Board Members

Robert Burie
Thomas Elegeert

Gary Eichhorn
David Schultz

Bernie Lang
Tom Trudgeon

Public Health Staff

Barb Chenier, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Lynn Woelffer, Director of Finance and Budget
Sharon Engelsjerd, Executive Secretary

1. **Call to Order/ Roll Call**
2. **Approval of Agenda**
3. **Approval of September 15, 2010 Board of Health Minutes**
4. **New Business**
 - 4.1 FY 2010 Year-end Finance Report
 - 4.2 Menominee County Planning Commission Nominations
 - 4.3 Closure of MDCH UP Regional Lab
5. **Committee Reports**
 - 5.1 Personnel
6. **Medical Director's Report**
7. **Health Officer's Report**
8. **Public Comment**

Any individual wishing to address the Board will be allocated five (5) minutes.
9. **Adjournment**



Public Health Delta & Menominee Counties



Board of Health Meeting

Pinecrest Medical Care Facility, Powers

Meeting Minutes

Wednesday, November 17, 2010

Board Members Present

Bernie Lang
Bob Burie

Gary Eichhorn
Tom Trudgeon

Tom Elegeert
Dave Rivard

Board Members Absent

Dave Schultz

Public Health Staff

Barb Chenier, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Lynn Woelffer, Director of Finance and Budget
Sharon Engelsgerd, Executive Secretary

1. Call to Order/Roll Call

The November 17, 2010, meeting of the Delta Menominee District Board of Health was called to order at 4:30 p.m. CST by Vice Chairperson Lang. Roll call was taken and is recorded above. Dave Rivard was present as Dave Schultz's alternate.

2. Approval of Agenda

Mr. Burie moved to approve the agenda. Motion was supported by Mr. Elegeert and carried.

3. Approval of Minutes

Mr. Elegeert moved that the September 15th minutes be approved. Motion was supported by Mr. Trudgeon and carried.

4. New Business

4.1— FY 2010 Year-End Finance Report

Lynn Woelffer, Director of Finance and Budget, presented the FY10 year-end financial reports. Reports indicated Public Health ended the year on budget. She reviewed program occurrences and funding changes that contributed to this result. Outstanding

Cost Based Reimbursement (CBR) issues with the State and Federal Government were discussed in detail.

Mr. Elegeert moved that the Board of Health accept the FY 2010 Year-End Finance Report. Motion was supported by Mr. Eichhorn and carried.

4.2— Menominee County Planning Commission Nominations

Ms Chenier stated the Menominee County Board of Commissioners has asked the Board of Health to nominate two environmental health employees to be considered for the Menominee County Planning Commission.

Mr. Eichhorn moved that the Board nominate Mike Snyder and Patti Miller-Arsineau for consideration of appointment to the Menominee County Planning Commission. Motion was supported by Mr. Elegeert and carried.

4.3—Closure of MDCH UP Regional Lab

The MDCH Upper Peninsula Regional Laboratory in Houghton, which has tested water samples for UP local health departments, will close on November 19, 2010. This presents a problem to health departments in the central and western U.P. because the closest state lab will then be Gaylord. Since water samples are required to arrive at the lab within 30 hours of collection, regular mail would not deliver samples to Gaylord in time. The increased cost of priority mail would affect the approximately 100 establishments in our district who require quarterly testing as well as the homeowners needing the service. Options have been considered: City-owned labs in Menominee, Escanaba, and Gladstone can perform coliform bacteria testing. Whitewater, a private company in Amasa, can test for bacteria and nitrates. All of these locations would have similar processing costs as the state lab. Partial chemical tests would still need to be sent to Gaylord or Lansing, but these tests are needed only occasionally. Public Health will now have water bottles available for the Whitewater lab and will assist customers with accessing the State lab in Gaylord, when necessary.

5. Committee Reports

5.1— Personnel

All recommended merit increases fell within the Board-approved ranges and were approved by the Personnel Committee. No Board action was required.

The Personnel Committee presented a proposed salary range for a new position: Inventory/Purchasing Representative.

Mr. Elegeert moved that the Board approve the proposed salary range for this position. Motion was supported by Mr. Eichhorn and carried.

6. Medical Director's Report

Dr. Frankovich discussed a lawsuit in which an American Legion post in Baraga has sued the Western U.P. Health Department over the Smokefree Air Law.

7. **Health Officer's Report**

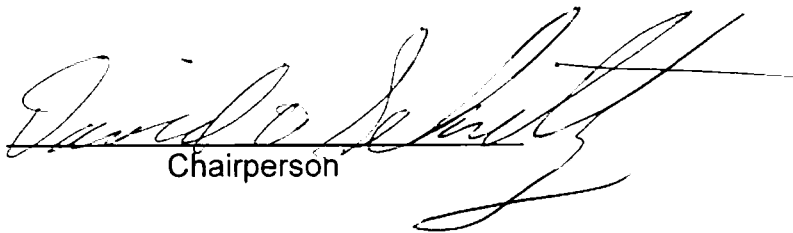
Ms Chenier reported the following:

- The Substance Abuse Treatment Program's last day was October 29. The Great Lakes Recovery Center of Marquette has opened offices in Escanaba and Menominee a couple days a week to fill some of the need for treatment services.
- We are working hard to get the Maternal Infant Health Program (MIHP) up and running, and expect to begin accepting referrals early in 2011.
- Our flu clinics are seeing a reduced number of clients, perhaps due to less interest in getting the flu shot as well as more places in the community offering the shots this year. We may make some changes next year as we consider our role in this area if the need is being met by other providers.
- Almost 5000 employees retired in response to the state employee retirement offer. This is a big loss of experience and knowledge.

8. **Public Comment**—No comments

9. **Adjournment**

There being no further business, a motion was made by Mr. Trudgeon with support by Mr. Elegeert to adjourn the meeting. Motion was carried and meeting adjourned at 5:24 p.m. CST.


Chairperson

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