



# Public Health Delta & Menominee Counties



## Board of Health AGENDA

**April 20, 2011**  
4:30 p.m. (CST), 5:30 p.m. (EST)  
Pinecrest Medical Care Facility  
Powers, Michigan

### Board Members

Bernie Lang  
Thomas Elegeert

Robert Burie  
David Rivard

Mark Jasper  
Tom Trudgeon

### Public Health Staff

Barb Chenier, Health Officer/ Administrator  
Dr. Terry Frankovich, Medical Director  
Lynn Woelffer, Director of Finance and Budget  
Sharon Engelsgerd, Executive Secretary

1. **Call to Order/ Roll Call**
2. **Approval of Agenda**
3. **Approval of March 16, 2011 and April 6, 2011 Board of Health Minutes**
4. **Committee Reports**
  - 4.1 Finance  
FY 2011 Second Quarter Financial Report
  - 4.2 Personnel
5. **New Business**
  - 5.1 Appointment of New Health Officer
6. **Medical Director's Report**
7. **Health Officer's Report**
8. **Public Comment**

Any individual wishing to address the Board will be allocated five (5) minutes.
9. **Adjournment**



# Public Health Delta & Menominee Counties



## Board of Health Meeting

Pinecrest Medical Care Facility, Powers

### Meeting Minutes

Wednesday, April 20, 2011

#### Board Members Present

Bernie Lang  
Tom Elegeert

Bob Burie  
Tom Trudgeon

Mark Jasper  
Dave Rivard

#### Public Health Staff

Barb Chenier, Health Officer/ Administrator  
Dr. Terry Frankovich, Medical Director  
Lynn Woelffer, Director of Finance and Budget  
Sharon Engelsjerd, Executive Secretary

#### 1. Call to Order/Roll Call

The April 20, 2011, meeting of the Delta-Menominee District Board of Health was called to order at 4:30 p.m. CST by Chairman Lang. Roll call was taken and is recorded above.

#### 2. Approval of Agenda

Mr. Burie moved to approve the agenda. Motion was supported by Mr. Elegeert and carried.

#### 3. Approval of Minutes

Mr. Elegeert moved that the March 16 and April 6 minutes be approved. Motion was supported by Mr. Trudgeon and carried.

#### 4. Committee Reports

##### 4.1—Finance—FY 2011 Second Quarter Financial Report

Mr. Burie reported that the Finance Committee met with Ms. Woelffer and Ms. Chenier on April 18<sup>th</sup> to review the Second Quarter Financial Report. He and Mr. Trudgeon were satisfied with the department's current financial status report. Ms. Woelffer provided an overview of the Second Quarter Financial Report to the Board.

Mr. Burie moved that the financial report be accepted. Motion was supported by Mr. Elegeert and carried.

#### 4.2—Personnel

Mr. Trudgeon reported that the Personnel Committee met with Ms. Chenier and Dr. Frankovich on April 14<sup>th</sup> to discuss the Health Officer vacancy created by Ms. Chenier's retirement. In the meeting Dr. Frankovich reported on her interview and reference checks for the current candidate, and Mr. Trudgeon summarized the Board members' scoring for the interview conducted during the April 6<sup>th</sup> meeting. The recommendation from the Michigan Department of Community Health (MDCH) to make a 6-month appointment of an Acting Health Officer and advertise again through some national organizations was reviewed. The committee also reviewed a salary comparison and recommended range for the Health Officer position.

### 5. New Business

#### 5.1—Appointment of New Health Officer

The Personnel Committee recommended the Board make the temporary appointment of Mike Snyder as Acting Health Officer for a renewable term of six months at a salary of \$65,000.

**Mr. Elegeert moved that the Board of Health hire Mike Snyder for a renewable term of six months effective May 1<sup>st</sup> and advertise further for additional candidates. Motion was supported by Mr. Jasper and carried.**

**Mr. Elegeert moved that the salary be set at \$65,000 for this temporary position. Motion was supported by Mr. Trudgeon and carried.**

Ms. Chenier will prepare the letter for the Board Chairman's signature to be sent to MDCH with a copy of the Board of Health minutes showing the Board's decision.

**Mr. Trudgeon moved that the Personnel Committee report be accepted. Motion was supported by Mr. Burie and carried.**

### 6. Medical Director's Report

Dr. Frankovich reported:

- We have seen 5 cases in a syphilis outbreak in our district. Because not all the partners with potential exposure could be contacted, we did a press release to the media to alert people to the symptoms. With the possibility of some partners being in Wisconsin and other U.P districts, we have advised those health departments of the situation. Providers have also been alerted.
- A report funded by the Robert Wood Johnson Foundation has been released by the University of Wisconsin, ranking counties within each state on certain health factors. Though some of the information collected is not clear objective data, the report does help draw attention to public health issues.

7. **Health Officer's Report**

Ms. Chenier reported:

- On March 25<sup>th</sup> PHDM issued an emergency order that banned the sale of "bath salt" products and confiscated a local supply. An increased number of cases in Escanaba's emergency room and county jail had been identified with signs of "bath salt" abuse. No cases have been seen since the order was issued, and its use has not been identified in Menominee County.
- Our Community Health Promotion staff have been busy with grants for increasing exercise opportunities, for example, a bike shelter for Carney-Nadeau Public Schools and an extension of Escanaba's trail system.
- Our union contract is due for renewal at the end of this year. The union has requested that negotiations be scheduled; they were informed that, due to the Health Officer transition, negotiations will be scheduled later in the year.
- The County Boards are beginning their budget processes and, as in past years, our requests are for the minimum "maintenance of effort" amount that is required for State funding. Board of Health members are asked to advise us if they believe it beneficial for PHDM staff to attend or present information in any county budget meetings.
- Since Ms. Chenier is retiring at the end of this month, she expressed her thanks to the Board and appreciation for the opportunity to serve as Health Officer. Mr. Lang spoke for the Board in thanking Ms. Chenier for her hard work and excellent performance.

8. **Public Comment—None**

9. **Adjournment**

**There being no further business, a motion was made by Mr. Elegeert with support by Mr. Trudgeon to adjourn the meeting. Motion was carried and meeting adjourned at 5:26 p.m. CST.**

  
Chairperson

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