



Public Health

Delta & Menominee Counties



Board of Health AGENDA

February 16, 2011
 4:30 p.m. (CST), 5:30 p.m. (EST)
 Pinecrest Medical Care Facility
 Powers, Michigan

Board Members

Bernie Lang
 Tom Elegeert

Bob Burie
 Dave Schultz

Mark Jasper
 Tom Trudgeon

Public Health Staff

Barb Chenier, Health Officer/ Administrator
 Dr. Terry Frankovich, Medical Director
 Lynn Woelffer, Director of Finance and Budget
 Sharon Engelsjerd, Executive Secretary

1. **Call to Order/ Roll Call**
2. **Approval of Agenda**
3. **Approval of January 19, 2011 Board of Health Minutes**
4. **Education Session**
 - 4.1 Fiscal Year 2010 Annual Report
5. **New Business**
 - 5.1 Delta County Audit Request
 - 5.2 Health Officer/Administrator Employment Agreement
6. **Committee Reports**
 - 6.1 Finance
 - FY 2011 First Quarter Financial Report
7. **Medical Director's Report**
8. **Health Officer's Report**
9. **Public Comment**

Any individual wishing to address the Board will be allocated five (5) minutes.
10. **Adjournment**



Public Health Delta & Menominee Counties



Board of Health Meeting

Pinecrest Medical Care Facility, Powers

Meeting Minutes

Wednesday, February 16, 2011

Board Members Present

Bernie Lang
Tom Elegeert

Bob Burie
Dave Schultz

Mark Jasper
Tom Trudgeon

Public Health Staff

Barb Chenier, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Lynn Woelffer, Director of Finance and Budget
Sharon Engelsgjerd, Executive Secretary

1. Call to Order/Roll Call

The February 16, 2011, meeting of the Delta Menominee District Board of Health was called to order at 4:30 p.m. CST by Chairperson Schultz. Roll call was taken and is recorded above.

2. Approval of Agenda

Ms Woelffer requested an item be added under New Business to discuss a proposed fee for the Maternal Infant Health Program.

**Mr. Burie moved to approve the agenda with this addition as Item 5.3.
Motion was supported by Mr. Trudgeon and carried.**

3. Approval of Minutes

Mr. Elegeert moved that the January 19 minutes be approved. Motion was supported by Mr. Trudgeon and carried.

4. Education Session

4.1—Fiscal Year 2010 Annual Report

Ms Chenier handed out PHDM's FY2010 Annual Report. This year the report includes data from previous years, which will help identify trends for planning purposes. Ms

Chenier will contact each county's Board of Commissioners to present the Annual Report at upcoming meetings. Some highlights of the past year include:

- PHDM staff worked with community partners in the local response to the H1N1 flu outbreak, resulting in the vaccination of a significant number of residents.
- PHDM added a new Senior Health Screening program with funding from Upper Peninsula Commission for Area Progress (UPCAP).
- PHDM received a three-year **Action Communities for Health, Innovation, and Environmental Change (ACHIEVE)** grant to work with community groups toward building healthier communities.
- The Michigan Smoke Free Air Law became effective on May 1, 2010, and PHDM staff worked to educate the community and assisted affected businesses in compliance.
- Effective January 1, 2010, body art facilities in Michigan were required to be licensed. Our Environmental Health staff received training and performed initial inspections.
- For the long-term financial stability of the Health Department, the Alcohol and Other Drug Services treatment program was closed.
- The Family Planning program experienced a significant reduction in services due to reduced funding from the State.

5. New Business

5.1—Delta County Audit Request

Though PHDM has been a component unit of the Delta County audit, we have not contributed to its cost in the past. Ms Woelffer received a request from the Delta County Administrator asking PHDM to contribute a proportionate amount to pay for last year's and future audits. Because we are in the 5th month of the fiscal year, Ms Woelffer recommended we pay 50% (\$4000) toward the FY10 audit and the full cost for the following years. The Finance Committee has reviewed this recommendation and supports it.

Mr. Elegeert moved to approve the payment of \$4000 to Delta County for the FY10 audit. Motion was supported by Mr. Trudgeon and carried.

5.2—Health Officer/Administrator Employment Agreement

Ms Chenier presented a letter to the Board stating her intent to retire effective May 1, 2011.

Mr. Elegeert moved to accept Ms Chenier's letter of intent to retire. Motion was supported by Mr. Jasper and carried.

Mr. Elegeert moved that Mr. Schultz and Mr. Jasper serve on a special committee to form a plan for hiring a new Health Officer. Motion was supported by Mr. Lang and carried.

5.3—Maternal Infant Health Program Fee

Ms Woelffer requested the Board's approval to implement a \$5.00 fee for women requesting a pregnancy test. Verification of pregnancy is needed for Medicaid eligibility, and Medicaid coverage is needed to be eligible for our new Maternal Infant Health Program (MIHP) services. By doing the test at the Health Department, the client can apply for Medicaid and receive MIHP services sooner.

Mr. Trudgeon moved to approve the proposed fee for pregnancy tests. Motion was supported by Mr. Lang and carried.

6. Committee Reports

6.1—FY 2011 First Quarter Financial Report

Ms Woelffer presented the finance report for the quarter ending December 31, 2010. The Finance Committee met earlier in the month and reviewed the report in detail.

Mr. Elegeert moved to accept the First Quarter Financial Report. Motion was supported by Mr. Burie and carried.

7. Medical Director's Report

Dr. Frankovich reported:

- Seasonal flu is increasing in the region and state; February is typically the peak.
- A new recreational drug called "bath salts" is available on line and was being sold in stores in Marquette and Houghton. The product has a severe neurological and psychological component. In Michigan 25 cases have been documented with 22 of these in Marquette; about 40% have experienced severe outcomes, i.e., extended medical or psychiatric hospitalization, and one death is thought to be associated with the product. Under the Public Health Code for "imminent health threat," Marquette and Houghton health departments directed that the product be removed from stores. Because this substance is marketed as "bath salts," it is not regulated as a drug or food substance. State toxicologists are analyzing it to determine how it might be regulated.
- February is Heart Health Month. Though cardiovascular disease is preventable with exercise, diet and non-smoking, about 800,000 people in the United States die each year from heart disease. Approximately 80% of people with uncontrolled high blood pressure or cholesterol have health insurance. Approximately one out of every 6 healthcare dollars is spent on cardiovascular disease.
- Dr. Frankovich attended the Delta County Medical Society meeting this week.

8. Health Officer's Report

Ms Chenier reported:

- The State has asked emergency rooms to report cases with the "bath salts" symptoms, and Jennie Miller, PHDM's Communicable Disease Coordinator,

has contacted our local ERs to review this request. No cases have been reported to us in our counties.

- We received a gift of \$9,352 from the Delta Community Foundation from the estate of Dr. Mary Creten. We will use it to assist with start-up costs for our new Maternal Infant Health Program, purchasing such items as nursing bags and portable baby scales.
- Our new phone system is installed, and the transition to the new system is going well.

9. **Public Comment**—No comments

10. **Adjournment**

There being no further business, a motion was made by Mr. Elegeert with support by Mr. Trudgeon to adjourn the meeting. Motion was carried and meeting adjourned at 5:35 p.m. CST.



Chairperson

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