



# Public Health Delta & Menominee Counties



## Board of Health AGENDA

**September 21, 2011**  
4:30 p.m. (CST), 5:30 p.m. (EST)  
Pinecrest Medical Care Facility  
Powers, Michigan

### Board Members

Bob Burie  
Tom Elegeert

Mary Harrington  
Mark Jasper

Bernie Lang  
Tom Trudgeon

### Public Health Staff

Mike Snyder, Acting Health Officer/ Administrator  
Lynn Woelffer, Director of Finance  
Sharon Engelsgerd, Executive Secretary

1. **Call to Order/ Roll Call**
2. **Approval of Agenda**
3. **Approval of August 17, 2011 Board of Health Minutes**
4. **Review and Approval of Fiscal Year 2012 Budget**
5. **Delta County Treasurer Request**
6. **Menominee County By-Law Revision**
7. **Health Officer Report**
8. **Public Comment**

Any individual wishing to address the Board will be allocated five (5) minutes.

9. **Adjournment**



# Public Health Delta & Menominee Counties



## Board of Health Meeting

Pinecrest Medical Care Facility, Powers

### Meeting Minutes

Wednesday, September 21, 2011

#### Board Members Present

Bob Burie

Mark Jasper

Mary Harrington

Tom Elegeert

Bernie Lang

#### Board Members Absent

Tom Trudgeon (excused)

#### Public Health Staff

Mike Snyder, Acting Health Officer/ Administrator

Lynn Woelffer, Director of Finance

Sharon Engelsgerd, Executive Secretary

#### 1. Call to Order/Roll Call

The September 21, 2011, meeting of the Delta-Menominee District Board of Health was called to order at 4:32 p.m. CST by Chairman Lang. Roll call was taken and is recorded above. (Though not present at roll call, Mr. Jasper arrived at 4:35.)

#### 2. Approval of Agenda

**Mr. Burie moved to approve the agenda. Motion was supported by Mr. Elegeert and carried.**

#### 3. Approval of Minutes

**Mr. Burie moved that the minutes of August 17, 2011 be approved. Motion was supported by Ms. Harrington and carried.**

#### 4. Review and Approval of Fiscal Year 2012 Budget

Mr. Burie reported the meeting of the Finance Committee with Ms. Woelffer, Director of Finance, and Mr. Snyder, Acting Health Officer. In the meeting, the FY12 Budget was thoroughly reviewed and all questions by committee members answered satisfactorily. The proposed budget is balanced using no monies from the fund balance. The Finance Committee recommends the Board approve the budget as written. Ms. Woelffer reviewed some changes reflected in the proposed budget:

- FY12 budget addresses \$244,000 less than the FY11 Budget. This is mostly due to completion of some grants and funding reductions.
- We have received new funding in a WIC Peer Counseling Grant (\$44,000) that enhances our WIC program.
- The Early On Program, which is subcontracted with the Delta-Schoolcraft ISD, has a \$24,000 funding reduction.
- Building Healthy Communities, which is a community improvement grant, has \$17,000 less funding.
- The Bioterrorism Program has \$18,000 less funding.
- American Reinvestment and Recovery Act grants end January 31<sup>st</sup>. This primarily affects our immunizations program and our smoke-free housing activities.
- The ACHIEVE grant (\$22,000) received thru National Association of City and County Health Officials ends September 30<sup>th</sup>.

The Board discussed PHDM's new Maternal Infant Health Program. Mr. Burie requested a review of the program be given to the Board in six months.

**Mr. Burie moved the Board approve the Fiscal Year 2012 Budget. Motion was supported by Mr. Elegeert and carried.**

5. **Delta County Treasurer Request**

The Board received a letter from the Delta County Treasurer requesting a waiver of fees for a Raw Land Evaluation done by Environmental Health. The evaluation was performed on foreclosed property to be sold by the county. The Board discussed the request and took no action.

6. **Menominee County By-Law Revision**

A letter from Menominee County Board of Commissioners advised the Board of Health of a Menominee County by-law revision. Their new by-law states: "All committee members appointed by the Menominee County Board are considered 'volunteers' and will not be compensated for meeting fees. Mileage allowance shall be provided at the IRS rate per mile."

**Ms. Harrington moved the Board of Health continue with the current payment schedule, i.e., paying members-at-large the same amount paid to regular county board members of the same county. Motion was supported by Mr. Elegeert and carried.**

7. **Health Officer Report**

Mr. Snyder reported:

- Dr. Frankovich was unable to attend the Board meeting. She is participating in the Obesity Summit in Lansing.

- PHDM's Drive-Thru Flu Clinic is scheduled for Saturday, October 8<sup>th</sup> in the parking lot of PHDM's Escanaba office. We also have flu clinics scheduled at Senior Centers in both counties as well as clinics in both the Delta and Menominee offices.
- On September 12<sup>th</sup> Mr. Snyder attended a meeting in Marquette with other Upper Peninsula Health Officers and Dr. Olga Dazzo, the new Director of Michigan Department of Community Health. Like the governor, the Director's emphasis was on obesity and infant mortality.
- In a recent speech by Michigan's Governor Snyder, he expressed a desire to rewrite the Public Health Code and make amendments to bring the food program up-to-date. The governor gave special recognition to Marquette for community improvements promoting such activities as biking and walking.
- Plans are being made to meet with the Union Bargaining Unit to negotiate a new contract.
- Mr. Snyder has contacted the State about the Board's request to extend his position as Acting Health Officer for an additional 12 months. No response has been received from the State to date.
- PHDM's Menominee office hours have been changed slightly. This office will now be open Monday thru Friday 8:00-4:00 p.m. CST, except Wednesdays when it will remain open for late night clinics.

8. **Public Comment—None**

9. **Adjournment**

**There being no further business, a motion was made by Ms. Harrington with support by Mr. Elegeert to adjourn the meeting. Motion was carried and meeting adjourned at 5:19 p.m. CST.**

  
Chairperson

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