



Public Health Delta & Menominee Counties



Board of Health AGENDA

April 18, 2012
 4:30 p.m. (CST), 5:30 p.m. (EST)
 Pinecrest Medical Care Facility
 Powers, Michigan

Board Members

Bob Burie
 Tom Elegeert

Mary Harrington
 Mark Jasper

Bernie Lang
 Tom Trudgeon

Public Health Staff

Mike Snyder, Acting Health Officer/ Administrator
 Dr. Terry Frankovich, Medical Director
 Lynn Woelffer, Director of Finance
 Debbie Poquette, Director of Nursing

1. **Call to Order/ Roll Call**
2. **Approval of Agenda**
3. **Approval of March 21, 2012 Board of Health Minutes**
4. **MIHP Mid-Year Report**
5. **Committee Report**
 - 5.1 **Finance Committee**
 - a. **January – March Quarterly Financial Report**
 - b. **2011 Audit**
6. **MERS Health Care Savings Program**
7. **Medical Director’s Report**
8. **Health Officer’s Report**
9. **Public Comment**

Any individual wishing to address the Board will be allocated five (5) minutes.
10. **Adjournment**



Public Health Delta & Menominee Counties



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Board of Health Meeting

Pinecrest Medical Care Facility, Powers

Meeting Minutes

Wednesday, April 18, 2012

Board Members Present

Bob Burie
Tom Elegeert

Mary Harrington
Mark Jasper

Bernie Lang
Tom Trudgeon

Public Health Staff

Mike Snyder, Acting Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Lynn Woelffer, Director of Finance and Budget
Debbie Poquette, Director of Nursing

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health was held on April 18, 2012. The meeting was called to order at 4:30 p.m. CST by Chairman Trudgeon. Roll call was taken by the Director of Finance and Budget and is recorded above.

2. Approval of Agenda

Mr. Trudgeon requested the addition of "Health Officer Position Update" as item 7, with following agenda items renumbered.

Mr. Jasper moved to approve the agenda. Motion was supported by Mr. Elegeert and carried.

3. Approval of Minutes

Mr. Elegeert moved that the minutes of March 21, 2012 be approved. Motion was supported by Mr. Burie and carried.

4. MIHP Mid-year Report

Debbie Poquette, Director of Nursing, and Lynn Woelffer, Director of Finance, presented the mid-year MIHP report. PHDM began offering this program in February 2011. Following a brief background on the nature of MIHP services and the eligible population, it was reported that PHDM has taken many steps to be cost effective, including:

Increasing outreach to referral sources, collaborating Early On and MIHP visits with dually enrolled clients, providing information and outreach to eligible clients when identified during other health department program visits, scheduling MIHP visits to coincide with other client visits, limiting visits to 30 minutes, and scheduling at least 5 to 7 home visits per day and grouping home visits by geographic location.

Implementation of these changes has reduced the average cost per visit from \$219 in FY11 to \$129 in FY12. The average number of visits has also increased from 50 per month in FY11 to 80 per month in FY12. FY12 Maternal enrollments have increased 380% from FY11 and FY12 Infant enrollments have increased 225% over FY11.

5. **Committee Report**

5.1 **Finance**

a. **Second Quarter Financial Report**

Mr. Burie reported the Finance Committee met with Mr. Snyder and Ms. Woelffer and discussed the Second Quarter Financial Report in detail.

Mr. Burie moved that the Second Quarter Financial Report be accepted. Motion was supported by Ms. Harrington and carried.

b. **2011 Audit**

Mr. Burie reported the Finance Committee met with Mr. Snyder and Ms. Woelffer and discussed the FY2011 audit report. No findings were indicated in the report.

Mr. Burie moved that the 2011 audit be accepted. Motion was supported by Mr. Elegeert and carried.

6. **MERS Health Care Savings Program**

The MERS Health Care Savings program was proposed as an addition to the benefits provided to PHDM employees. The program will allow only employee contributions with no cost to the employer except the initial costs of setting up the deduction. The program allows for tax free deposits, accumulations, and withdrawals and must be used for post-employment medical expenses by the employee and legal dependents.

Mr. Lang moved that the proposed MERS Health Care Savings Program be adopted. Motion was supported by Mr. Elegeert. A roll call vote was requested:

Bob Burie	Yes
Tom Elegeert	Yes
Mary Harrington	Yes
Mark Jasper	Yes
Bernie Lang	Yes
Tom Trudgeon	Yes

7. Health Officer Position Update

Mr. Trudgeon updated the Board on the status of the Health Officer. Mr. Trudgeon requested a meeting with Conrad Edwards, from MDCH, and has asked Mr. Snyder to be present. The meeting is scheduled for Tuesday, April 24th, 2012 at 9:00 a.m., which is during the week of PHDM's Accreditation. Mr. Edwards conveyed to Mr. Snyder that a letter was on Jean Chabut's desk at MDCH with the State's last best offer. Mr. Snyder nor the Board has not seen this letter. Mr. Trudgeon was informed Ms. Chabut was off sick, after placing a call to her inquiring about the letter.

After discussion, the Board has decided to not contact Senator Tom Casperson or Representative Ed McBroom until after receipt of the letter and pending the response in the letter.

The Board feels that they and Mr. Snyder are entitled to a detailed explanation on why he is not qualified for the Health Officer position.

6. Medical Director's Report

Dr. Frankovich reported:

- The seasonal flu peak has probably passed, with minimal impact on the counties.
- The County Health Rankings report has been published. This is an annual report conducted by the University of Wisconsin and funded by the Robert Wood Johnson foundation. Each County within each state is ranked based on a health standpoint. Out of 82 Michigan Counties, Delta ranked 25th for health outcomes and 16th for health factors and Menominee ranked 23rd for health outcomes and 36th in health factors. The data from the rankings are derived from a national phone survey and may not accurately reflect health issues in rural counties.

7. Health Officer's Report

Mr. Snyder reported:

- PHDM received verbal notification that funding for the Senior Screening program received through UPCAP has been eliminated. The amount is approximately \$6,000. The future status is unknown.
- Dayna Porter, the new Emergency Preparedness Coordinator for PHDM, began on April 9, 2012. Mark Weber's last day is April 26th. Dayna has already met with the Emergency Managers for both counties.
- Accreditation begins next week. Michigan Department of Community Health, Michigan Department of Agriculture, and Michigan Department of Environmental Quality will be at PHDM to review programs and make sure we are meeting the minimum program requirements. The Sewage program review has already been completed and all program requirements were met.
- Bark River Schools were in the news after the school water tested positive for bacteria. The school has drilled a new well and the water is now safe. No reports of sickness or illness were reported.

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8. **Public Comment**—None

9. **Adjournment**

There being no further business, a motion was made by Ms. Harrington with support by Mr. Burie to adjourn the meeting. Motion was carried and meeting adjourned at 5:55 p.m. CST.


Chairperson

:lw