



Public Health Delta & Menominee Counties

Agenda Item #2



Board of Health AGENDA

December 19, 2012
4:30p.m. (CST), 5:30p.m. (EST)
Pinecrest Medical Care Facility
Powers, MI

Board Members:

Bob Burie
Tom Elegeert

Mary Harrington
Mark Jasper

Bernie Lang
Tom Trudgeon

Public Health Staff:

Mike Snyder, Health Officer/Administrator
Kim Gustafson, Executive Secretary
Lynn Woelffer, Director of Finance
Dr. Terry Frankovich, Medical Director

- 1) Call to Order/Roll Call
- 2) Approval of Agenda
- 3) Approval of October 17, 2012 Board of Health Meeting Minutes
- 4) Finance Committee
 - a. FY 12 Year-End Report
 - b. MERS Actuarial Review
- 5) Personnel Committee Report
 - a. Employee Health Insurance
 - b. Payment in lieu of Health Insurance
 - c. Non-union wage adjustments-2013
- 6) Medical Director Report
- 7) Health Officer Report
- 8) Public Comment
- 9) Adjournment



Public Health Delta & Menominee Counties



Board of Health Meeting

Public Health, Delta & Menominee Counties
Pinecrest, Powers, MI

Meeting Minutes

Wednesday, December 19, 2012

Board Members Present

Bob Burie
Tom Elegeert

Mary Harrington
Mark Jasper

Bernie Lang
Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Kim Gustafson, Executive Secretary
Lynn Woelffer, Director of Finance

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health was held on December 19, 2012. The meeting was called to order at 4:31 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Executive Secretary and is recorded above.

2. Approval of Agenda

Mr. Elegeert moved to approve the agenda. Motion was supported by Mr. Lang and carried.

3. Approval of Minutes

Mr. Burie moved that the minutes of October 17, 2012 be approved. Motion was supported by Mr. Jasper and carried.

4. Finance Committee

a. **FY 12 Year-End Report** – PHDM finished \$29 over budget for FY12. Mr. Burie commends the entire staff for great work.

The new cars are on the way. It's looking like they will arrive the first week in January. The van is currently at Riverside in Escanaba and Lynn has a phone call in to see when PHDM will be able to receive it.

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b. MERS Actuarial Review – The review looks good. PHDM has two plans; non-union and union. The Union Plan is funded at 113.9% and the Non-union Plan is funded at 111.2%.

Mr. Burie moved to approve the Finance Committee Reports. Motion was supported by Mr. Elegeert and carried.

5. Personnel Committee Report

a. Employee Health Insurance – PHDM received the quotes from Employee Benefits Agency. The premiums have gone down from the previous year. PHDM is currently offering 2 plans: Standard or UP Blue. UP Blue restricts employees to use only Michigan providers, while Standard can go anywhere that accepts BC/BS. Mike suggests going with Aggregated Hard Cap Plan.

Chairman Trudgeon moved to approve the Aggregated Hard Cap Insurance Plans. Motion was supported by Ms. Harrington and carried.

b. Payment in lieu of Health Insurance – PHDM employees that opt out of insurance from the Health Department, currently receive \$100/month. The money is taxable and is not considered wages used for MERS retirement. There are currently five employees that have opted out of the insurance. Four have chosen to receive dental and vision benefits. It is brought before the board to increase the stipend. Out of the higher stipend, employees will then have to pay for their dental and vision insurance coverage if they choose to be covered.

Mr. Elegeert moved to approve the increase in payment in lieu of health insurance to \$300 month, with the employee paying for the dental and vision coverage out of that stipend if they so choose. Motion was supported by Ms. Harrington and carried. A roll call vote was requested:

Bob Burie	No
Tom Elegeert	Yes
Mary Harrington	Yes
Mark Jasper	Yes
Bernie Lang	Yes
Tom Trudgeon	No

Motion carried (4-2)

c. Non-union wage adjustments – 2013 – Mike presented a 2% wage increase. The 2013 budget was passed by the Board and included an estimated 2% increase.

Ms. Harrington moved to increase the non-union wage increase by 2%. Motion was supported by Mr. Lang and carried. A roll call vote was requested:

Bob Burie	No
Tom Elegeert	Yes
Mary Harrington	Yes
Mark Jasper	Yes
Bernie Lang	Yes
Tom Trudgeon	Yes

Motion carried (5-1)

6. Medical Director's Report

Dr. Frankovich discussed the current status of the flu. The CDC is warning it will hit earlier and harder than in previous years.

She is already receiving phone calls from schools that are closing from flu-like symptoms. Schools do not get paid for a day if they have more than 25% of students absent. Delta and Menominee counties are doing well so far and have had no closings. Hospitals are seeing an increase in positive flu tests locally though. Dr. Frankovich reminded everyone to please get vaccinated. Once vaccinated, it will take up to 2 weeks for protection.

7. Health Officer's Report

- Mike thanked Mark Jasper for supporting PHDM and him while on the board. He wishes him the best of luck.
- Mike looks back at 2012.
 - Health Officer Status – this issue has been resolved. Mike has completed his first class and will continue with his next class in January.
 - MIHP- ran over budget in FY11. The program is currently doing well! It is growing by leaps and bounds and will continue.
 - Accreditation – reviewed 11 programs. 185 indicators looked at. We met 181 of them. We also met 91 of the 93 minimum program requirements.
 - Early On – funding was in jeopardy. The funding has come through and is continuing for FY 13.
 - Retirements
 - Mark Webber
 - Ruth Proehl
 - Resignations
 - Bridget Naser
 - Sharon Engelsgjerd
 - The PHDM fleet is being updated with 4 new vehicles.
 - Lynn does a GREAT job at keeping up with the budget and keeping it on track.
 - Remember to read the newspaper articles in the back of the board packets.
- Mike wished everyone Happy Holidays.
- The next meeting will be January 16, 2013.

8. Public Comment—None

Mark Jasper commented the new vehicles are coming at a good time. The older vehicles are breaking down and not able to be on the road anymore.

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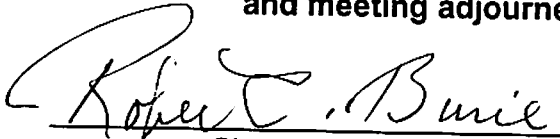
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9. **Adjournment**

There being no further business, a motion was made by Ms. Harrington with support by Mr. Elegeert to adjourn the meeting. Motion was carried and meeting adjourned at 5:36 p.m. CDT.


Chairperson

:kg