



# Public Health Delta & Menominee Counties



## Board of Health Meeting

Pinecrest Medical Care Facility, Powers

### Meeting Minutes

Wednesday, March 21, 2012

#### Board Members Present

Bob Burie  
Tom Elegeert

Mary Harrington  
Mark Jasper

Bernie Lang  
Tom Trudgeon

#### Public Health Staff

Mike Snyder, Acting Health Officer/ Administrator  
Dr. Terry Frankovich, Medical Director  
Lynn Woelffer, Director of Finance and Budget

#### 1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health was held on March 21, 2012. The meeting was called to order at 4:31 p.m. CST by Chairman Trudgeon. Roll call was taken by the Director of Finance and Budget and is recorded above.

#### 2. Approval of Agenda

**Mr. Jasper moved to approve the agenda. Motion was supported by Mr. Elegeert and carried.**

#### 3. Approval of Minutes

**Mr. Elegeert moved that the minutes of February 15, 2012 be approved. Motion was supported by Mr. Jasper and carried.**

#### 4. Committee Report

##### 4.1 Personnel

Mr. Snyder reported the Personnel Committee met prior to the meeting to discuss wage ranges for the non-union positions of Clerk 1, LPN, Nurse Practitioner, Certified Prevention Specialist and Director of Finance and Budget. Wage ranges for these positions have not been adjusted for at least four years. Comparisons with other U.P. Health Departments or agencies were presented, along with a proposed wage range.

**Mr. Elegeert moved that the proposed wage ranges be approved. Motion was supported by Ms. Harrington, and carried with a vote of five *For* and one *Against*.**

**5. Family Planning Fees**

The Family Planning program is partially fee based. The current Family Planning Fees were last revised October 1, 2006. Fee schedules of other U.P. Health Departments were used as comparisons, Medicaid and insurance reimbursements were reviewed, and costs PHDM incurs for services, such as lab fees, and medications were considered in the proposed fee schedule. Ms. Woelffer presented the proposed fee schedule.

**Mr. Elegeert moved with support from Mr. Lang to adopt the proposed fees. Motion carried.**

**6. Medical Director's Report**

Dr. Frankovich reported:

- The seasonal flu still is not very present this year. Locally, we are just beginning to experience a few positive flu cases in the last few weeks. A theory may be that the strains of flu are the same as last year and people that had the flu last year may have some natural immunity this year, or residual vaccination immunity from last year. Another theory is the mild climate this year, as flu loves cold and warmer temperatures may make it harder for the flu virus to survive.
- Dr. Frankovich reminded the Board about Shingles, which is caused by the same virus as Chicken Pox, and can cause many complications. One in three will get a reactivation of Chicken Pox, called Shingles, and risk goes up with age. More than half of the cases are in people over the age of 60. A vaccine is available and can reduce the risk of Shingles by about half. Vaccine is expensive, but is covered by Medicare Part D and some private insurances. The vaccine is approved for people age 50 and up, but is recommended by the CDC for people 60 and up, due to the shortage of vaccine and to reserve it for the higher risk age group. Chicken Pox can be spread to others, but Shingles cannot. It is purely a reactivation disease.

**7. Health Officer's Report**

Mr. Snyder reported:

- No news on the status of PHDM's Health Officer. A letter from the Board had been sent to the State on January 19, 2012, and a letter was sent by Dr. Terry to the State in February 2012. No response has been received, as of the date of this meeting. June 13, 2012 was the initial timeline provided by the State to have a fully qualified Health Officer in place. The Board's response to the State was clear that we would not be doing anything until a response was received. Conrad Edwards from MDCH will be at PHDM for Accreditation the week of April 23, 2012. Is State funding in jeopardy for being out of compliance? Mr. Snyder will report in May on any discussions with Mr. Edwards. The Board

unanimously feels that the written word indicates Mr. Snyder is qualified. Mr. Snyder will contact Mr. Edwards prior to Accreditation to inform him that Board Chairman, Mr. Trudgeon would like to meet with him while he is at PHDM. Mr. Trudgeon will compile thoughts of the Board for the meeting, and reiterate that the Board feels Mr. Snyder's performance has proven he is qualified.

- A new Emergency Preparedness Coordinator, Dayna Porter, has been hired. She will begin on April 9, 2012 and will overlap with Mark Weber for three weeks before his retirement. The new Coordinator has nine years of experience at Barry-Eaton and Kent County Health Departments.
- Accreditation is scheduled the week of April 23, 2012. Michigan Department of Community Health, Michigan Department of Agriculture, and Michigan Department of Environmental Quality will be at PHDM to review programs and make sure we are meeting the minimum program requirements. Mr. Snyder plans to sit in on as many program exit reviews as possible.
- Certified Manager Trainings and free Food Service Worker Trainings were recently held. The trainings were well attended.
- PHDM held its Annual Sewage System Installers training today from 1:00-4:00 p.m. EST at the Island Resort & Casino. Approximately 50 of the 63 licensed installers were present. Mr. Snyder gave an update on prior year activity and licensing requirements and three industry representatives made presentations. Installers will need to renew licenses by the end of the year.

8. **Public Comment**—None

9. **Adjournment**

**There being no further business, a motion was made by Mr. Elegeert with support by Mr. Burie to adjourn the meeting. Motion was carried and meeting adjourned at 5:29 p.m. CST.**

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Chairperson

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