



Public Health Delta & Menominee Counties

Agenda Item #2



Board of Health AGENDA

February 20, 2013
4:30p.m. (CST), 5:30p.m. (EST)
Pinecrest Medical Care Facility
Powers, MI

Board Members:

Bob Burie
Tom Elegeert

Jan Hafeman
Mary Harrington

Larry Schei
Tom Trudgeon

Public Health Staff:

Mike Snyder, Health Officer/Administrator
Kim Gustafson, Executive Secretary
Shanna Hammond, Community Health Promotion Coordinator
Lynn Woelffer, Director of Finance
Dr. Terry Frankovich, Medical Director

- 1) Call to Order/Roll Call
- 2) Approval of Agenda
- 3) Approval of January 16, 2013 Board of Health Meeting Minutes
- 4) Education Session: Snow Trek – Shanna Hammond
- 5) Committee Report
 - a. Finance
- 6) PHDM Audit Review
- 7) Medical Director's Report
- 8) Health Officer's Report
- 9) Public Comment
- 10) Adjournment



Public Health Delta & Menominee Counties



Board of Health Meeting

Public Health, Delta & Menominee Counties
Pinecrest, Powers, MI

Meeting Minutes

Wednesday, February 20, 2013

Board Members Present

Bob Burie

Jan Hafeman
Mary Harrington

Larry Schei
Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Kim Gustafson, Executive Secretary
Shanna Hammond, Community Health Promotion Coordinator
Lynn Woelffer, Director of Finance

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health was held on February 20, 2013. The meeting was called to order at 4:30 p.m. CDT by Chairman Burie. Roll call was taken by the Executive Secretary and is recorded above. Mr. Elegeert was unable to attend and was excused.

2. Approval of Agenda

Ms. Hafeman moved to approve the agenda. Motion was supported by Ms. Harrington and carried.

3. Approval of Minutes

Ms. Harrington moved that the minutes of January 16, 2013 be approved. Motion was supported by Mr. Trudgeon and carried.

4. Educational Session: Snow Trek – Shanna Hammond

Funding granted to PHDM's WISEWOMAN (WW) program made it possible to start a new program called Snow Trek. The only stipulation for the money was that it had to be related to system and environmental change and directly serve the WW clients. Snow Trek allows community members to rent snow shoes for up to 48 hours, for free. PHDM gathered quotes from local businesses in both counties.

11 adult kits were purchased from CyclePath in Menominee County. (kits include: snow shoes, telescoping poles and bags) Four youth pair were also purchased, but did not come with the poles. PHDM partnered with the Menominee Recreation Department, and the snowshoes can only be rented through there.

21 adult kits and four youth pair were purchased through Brampton Bike and Ski in Delta County. PHDM partnered with the Escanaba Civic Center and the kits can be rented at either place. The WW program currently has a snow shoe club that meets every other week.

The snow shoes are all Red Feather brand and based in LaCrosse, WI and made in the USA. Shanna brought a sample in for the BOH to see.

When an individual comes to rent the snow shoes, they are offered maps of local trails in the area along with rules for snow shoeing. The individual must sign a waiver and has to be at least 18 years old. A copy of their driver's license is also needed. The snow shoes are a first come, first serve basis.

So far, Snow Trek has been very successful. Program launched early January, and 99 rentals to date have taken place. According to the Menominee Recreation Department and the Escanaba Civic Center, almost all of the snow shoes are rented out every weekend.

A media campaign was running to let the community members know about the rental program. The ads ran on the radio and in local newspapers. Some flyers were also displayed in community. There was a live TV6 broadcast in January.

Concern from Ms. Hafeman about radio ads: She would like Delta radio ads to reflect both Delta and Menominee rental information.

5. **Committee Review**

a. Finance

Mr. Trudgeon reported the finance committee met to go over the first quarter financial report for FY13 on February 7, 2013. The balance of Accounts Receivable is steadily declining due to quicker billing of services and reduction of time for writing off client accounts. The MIHP program has stabilized; it is growing by leaps and bounds. All four vehicles that were put up for bid sold.

Mr. Schei received a letter from the auditors and wanted to make sure he was answering the questions correctly. Mr. Trudgeon made an outline last year about the safe guards that are in place for financial safety.

Ms. Harrington requested Ms. Woelffer do a presentation about financial safe guards in place for the March BOH meeting.

**Mr. Schei moved that the financial report be approved.
Motion was supported by Ms. Harrington and carried.**

6. **PHDM Audit Review**

The audit took place the week of February 11th. The auditors noted a few concerns/recommendations that Mr. Snyder wanted to bring before the board.

- Purchases taking place just after September 30th. PHDM purchased vehicles just after the end of FY12. (BOH minutes show that this was discussion back in the summer months.) Because of the 2012 vehicles were not available, PHDM had to purchase 2013 ones, pushing the purchase dates back in to October.

- Signing of PHDM checks. Currently, two signatures are required on each PHDM check. Irene and Lynn have been authorized by the BOH to sign the checks. Both signature stamps were in the same office, but need to be in the person's possession. Lynn and Irene each have their own in their offices. In case Lynn or Irene would not be able to sign, the BOH would like Mr. Snyder to be able to sign as the second signature.

Mr. Trudgeon moved that Mr. Snyder be able to sign PHDM checks. Motion was supported by Ms. Hafeman and carried.

- The auditors recommend BOH approval of PHDM checks or the check register.

Mr. Schei moved that monthly check registers be added to the monthly BOH packets. Motion was supported by Ms. Harrington and carried.

Mr. Trudgeon felt that when the BOH gets the final audit, if the BOH has questions, they will have the auditors do a presentation.

7. Medical Director's Report

- The flu season is now past its peak although there is still widespread activity in Michigan
- A new strain of pertussis (whooping cough) has now been identified in the U.S. along with concerns that emergence of this strain could impact the effectiveness of the current vaccine. However, CDC reports that recent increases in pertussis cases are more likely due to the change in the 1990's from whole cell vaccine to acellular vaccine, as well as increased testing and reporting. Vaccination is still highly recommended to prevent disease. CDC will monitor the new strain.
- The Michigan League for Public Policy has released the annual Kids Count Report. This report compiles data on a variety of indicators that impact child well-being, allowing comparisons between states and between counties within each state. The report is limited by the need to include only those indicators that have county-level data available (excludes things like overweight/obesity, for example) and by the statistical problems encountered when looking at data for sparsely populated rural areas. However, there are important take home messages, such as:
 - Nearly ¼ of children in the UP and state, live in poverty
 - Approximately 1/3 of UP women get less than adequate prenatal care
 - Nearly ½ of UP children are not tested as recommended for lead poisoning
 - About 20% of UP teens do not graduate high school on time
 - Although declining nationally and in Michigan, teen pregnancy rates are still far higher than in many other developed countries

It is likely no surprise that overall, the counties with the poorest socioeconomic picture tend to rank lowest in this report on child well-being.

8. Health Officer's Report

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- Mike mentioned at the last meeting he was going to attend an Emergency Preparedness in EH conference in Alabama. He was not able to attend due to flight cancellations. He is still planning on attending when it is offered again.
- Mike reports that the Community Foundation of Delta County made another donation to PHDM to be used for a program in Delta County. The supervisors will discuss options for the money at their next meeting.
- Annual Onsite Sewage Treatment/Disposal System Installers meeting will be March 20th at the Island Resort & Casino from 1-4pm EST. BOH members are welcome to attend. Please call Mike and let him know if you're interested in attending.
- TV6 will be doing interviews at PHDM on 2/21/13, with clients in the WISEWOMAN program.
- Reminder to read newspaper articles in the back.

Chairman Burie would like to add "Board Members Comments/Questions," as a permanent agenda item. A unanimous decision was made by the board to have it added.

There was also discussion amongst the board members that have I-pads through other committees or boards they sit on, to receive board packets electronically. It was decided PHDM will e-mail the packets starting with in March, to those that requested it, but will send out a paper copy as well. There will be more discussion at the March meeting.

9. Public Comment—None

10. Adjournment

There being no further business, a motion was made by Mr. Schei with support by to adjourn the meeting. Motion was carried by Ms. Harrington and meeting adjourned at 6:07 p.m. CDT.


Chairperson

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