



Public Health Delta & Menominee Counties



Board of Health AGENDA

April 16, 2014

3:00p.m. (CDT), 4:00p.m. (EDT)

Pinecrest Medical Care Facility

Powers, MI

Board Members:

Bob Burie

Jan Hafeman

Larry Schei

Tom Elegeert

Mary Harrington

Tom Trudgeon

Public Health Staff:

Mike Snyder, Health Officer/Administrator

Kim Gustafson, Executive Secretary

Dr. Terry Frankovich, Medical Director

Lynn Woelffer, Director of Finance

Dayna Kapp, Emergency Preparedness Coordinator

- 1) **Call to Order/Roll Call**
- 2) **Approval of Agenda**
- 3) **Approval of March 19, 2014 Board of Health Meeting Minutes**
- 4) **Educational Session: Close PODS, Long Term Care Facilities-Dayna Kapp**
- 5) **Cost-Based Reimbursement**
- 6) **Finance Committee**
 - 6.1 **January-March Quarterly Finances**
 - 6.2 **PHDM FY2013 Audit**
- 7) **Review and Approval of March Check Register**
- 8) **Medical Director's Report**
- 9) **Health Officer's Report**
- 10) **Public Comment**
- 11) **Board Member Comments**
- 12) **Adjournment**



Public Health Delta & Menominee Counties



Board of Health Meeting

Pinecrest Medical Care Facility
Powers, MI

Meeting Minutes

Wednesday, April 16, 2014

Board Members Present

Bob Burie
Tom Elegeert

Jan Hafeman

Larry Schei
Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Kim Gustafson, Executive Secretary
Lynn Woelffer, Director of Finance
Dayna Kapp, Emergency Preparedness Coordinator

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health was held on April 16, 2014. The meeting was called to order at 3:00 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Executive Secretary, and is recorded above. Mary Harrington was previously excused from the meeting.

2. Approval of Agenda

Ms. Hafeman moved to approve the agenda. Motion was supported by Mr. Elegeert and carried.

3. Approval of Minutes

Mr. Snyder pointed out a correction that needed to be made in the March draft BOH minutes. The correction had been made prior to the meeting and was on the minutes needed for signature.

Mr. Elegeert moved that the minutes, with edits, from March 19, 2014, be approved. Motion was supported by Chairman Trudgeon and carried.

4. Educational Session: Close PODS, Long Term Care Facilities-Dayna Kapp

Ms. Kapp gave an update on Points Of Distribution (POD) and what their uses. The Strategic National Stockpile (SNS) distributes the needed supplies to POD's in cases of public health emergencies. Most PODs are set up in schools because they have the best access and it's easier to let community members know to go to their local school.

Closed PODS are going to be set up in nursing homes and jails/prisons and will not be open to the public. The plan is to have staff from the Closed POD pick up supplies at the designated site or have PHDM staff deliver them to the closed POD and the POD staff would then distribute to the needed residents or inmates. In order to become a recognized Closed POD, a plan must be in place, specifying how much medical supplies need to be delivered. They also have to have a licensed medical staff on-hand to distribute the medicine.

PHDM's current county jails/state prison partners:

- Menominee County Jail
- Delta County Correctional Facility
- Bay Pines will need to have its own plan and should be completed during June 2014.

Bishop Noa Home and Pinecrest Medical Care Facility are the first two long-care facilities to work on their plans and are expected to be completed this fall.

5. Cost-Based Reimbursement

At the March BOH meeting, a motion was made and passed requesting Mr. Snyder prepare a letter to be sent out to Senator Casperson and Representative McBroom explaining the issue and lack of Cost-Based Reimbursement payments by MDCH. Mr. Snyder did draft and send the letter out per the BOH request.

A financial reimbursement for the initial FY2011 payment was made the day after the letter was sent. They are still waiting on the final payment for FY2011 and entire payment FY 2012.

Senator Casperson responded to Mr. Snyder's letter indicting the 2012 initial payment should be paid by the end of June. No word has been received from Representative McBroom, but Commissioner Harrington notified Mr. Snyder prior to the BOH meeting, that she could set up an appointment. The BOH members did not feel a meeting was needed at this time.

6. Finance Committee

The finance committee met on Monday, April 14, 2014 at PHDM's Escanaba office.

6.1 January – March Quarterly Finances

Ms. Hafeman gave an overview of the status of the programs and budget. Questions were answered by Ms. Woelffer.

6.2 PHDM FY2013 Audit

Chairman Trudgeon was happy to report to the board that there were no findings in the audit and PHDM did extremely well and congratulated management.

7. Review and Approval of March Check Register

The Board of Health reviewed the March check register. Questions were answered by Mr. Snyder and Ms. Woelffer.

Mr. Burie moved to approve the March check register. Motion was supported by Mr. Elegeert and carried.

8. Medical Director's Report

Dr. Frankovich reports that childhood lead poisoning is still a threat, causing irreversible damage to an individual's health, including cognitive function. The biggest risk source of lead exposure for children in the U.S. is in lead-containing paint present in older homes. Recently, the CDC lowered the acceptable "normal" level for children from <10mcg/dl to <5 mcg/dl. This means if an individual has a lead level of five or higher, they will need to be retested and the parents provide with education regarding sources of lead, its dangers and resources for lead abatement. She has been asked to participate in an MDCH panel to develop interventions aimed at increasing the number of children screened for lead exposure through enhanced provider and parent awareness of the new guidelines. In 2011, approximately 5% of children in Delta County and 4% in Menominee County had unacceptable lead levels which would require parental education and retesting of the children over time. This year, PHDM received a \$10,000 grant to help educate local providers and the community on lead poisoning.

9. Health Officer's Report

- Mr. Snyder reported the methamphetamine house in Ford River has been cleared and the condemnation has been removed. The methamphetamine house in Gwinn is still condemned.
- PHDM's Escanaba office is in the process of remodeling the large conference room, and it should be completed soon.
- Mr. Snyder is presenting to the Delta County Township Association on Thursday, April 24, 2014.
- April 30, 2014 is the Drug Awareness Conference at the Casino. Over 200 people have already registered.

10. Public Comment—None

11. Board Member Comments

Ms. Hafeman congratulated the management staff at PHDM for the exceptional job they do.

12. Adjournment

There being no further business, a motion was made by Ms. Hafeman with support by Mr. Elegeert to adjourn the meeting. Motion was carried and the meeting adjourned at 4:13 p.m. CDT.


Chairperson

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