



# Public Health Delta & Menominee Counties

## Board of Health AGENDA



**April 15, 2015**  
4:30p.m. (CDT), 5:30p.m. (EDT)  
Pinecrest Medical Care Facility  
Powers, MI

### **Board Members:**

Bob Burie

Jan Hafeman

Larry Schei

Patrick Johnson

Mary Harrington

Tom Trudgeon

### **Public Health Staff:**

Mike Snyder, Health Officer/Administrator

Kim Gustafson, Executive Assistant

Dr. Terry Frankovich, Medical Director

Lynn Woelffer, Director of Finance

- 1) **Call to Order/Roll Call**
- 2) **Approval of Agenda**
- 3) **Approval of March 18, 2015 Board of Health Meeting Minutes**
- 4) **Public Comment on Agenda Items (five minutes maximum)**
- 5) **Finance Committee**
  - a. **FY2015 Second Quarter Report**
  - b. **American Express Statements**
  - c. **PHDM Audit**
- 6) **PHDM 2014 Annual Report**
- 7) **Review and Approval of March Check Register**
- 8) **Medical Director's Report**
- 9) **Health Officer's Report**
- 10) **Public Comment (three minutes maximum)**
- 11) **Board Member Comments**
- 12) **Adjournment**



# Public Health Delta & Menominee Counties



## Board of Health Meeting

Pinecrest Medical Care Facility  
Powers, MI

### Meeting Minutes

Wednesday, April 15, 2015

#### Board Members Present

Bob Burie

Patrick Johnson

Jan Hafeman

Larry Schei

Tom Trudgeon

#### Public Health Staff

Mike Snyder, Health Officer/ Administrator

Dr. Terry Frankovich, Medical Director

Kim Gustafson, Executive Assistant

Lynn Woelffer, Director of Finance

#### 1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on April 15, 2015. The meeting was called to order at 4:50 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Executive Assistant, and is recorded above. Mary Harrington was not able to attend but had been previously excused. Mr. Johnson had been detained at work and joined the meeting via phone at 4:47 p.m. CDT.

#### 2. Approval of Agenda

Chairman Trudgeon requested adding "d, Purchase of New Fleet Vehicles" under the Finance Committee section of the agenda.

**Ms. Hafeman moved to approve the April 15, 2015 agenda with the addition of the Purchase of New Fleet Vehicles. Motion was supported by Mr. Burie and carried.**

**3. Approval of Minutes**

**Ms. Hafeman moved the minutes from March 18, 2015. Motion was supported by Mr. Burie and carried.**

**4. Public Comment**

There was no public comment.

**5. Finance Committee****a. FY2015 Second Quarter Report**

Chairman Trudgeon gave a brief overview of the FY2015 Second Quarter Report. Questions were answered by Mr. Snyder and Ms. Woelffer.

**Ms. Hafeman moved the FY2015 Second Quarter Report be approved. Motion was supported by Mr. Burie and carried.**

**b. American Express Statements**

Ms. Hafeman gave a synopsis of the American Express Statements. She noted everything was in order.

**c. PHDM Audit**

Ms. Hafeman gave a brief review of the audit stated no problems were encountered. Questions were answered by Ms. Woelffer.

**Mr. Burie moved the PHDM Audit be approved. Motion was supported by Ms. Hafeman and carried.**

**d. Purchase of New Fleet Vehicles**

Chairman Trudgeon discussed the proposal for the purchase of four new trucks and three new cars. These vehicles would be replacing seven existing vehicles that are in rough shape and will be placed up for public auction.

**Ms. Hafeman moved the purchase of seven new 2015 vehicles be approved in the approximate amount of \$139,576. Motion was supported by Mr. Schei and carried.**

**6. PHDM 2014 Annual Report**

Mr. Snyder gave a review of the PHDM FY2014 Annual Report to the board members prior to the meeting being called to order. Mr. Snyder highlighted a few of the programs and answered questions the BOH members had.

**7. Review and Approval of March Check Register**

The Board of Health reviewed the March check register. Questions were answered by Mr. Snyder and Ms. Woelffer.

**Mr. Burie moved the March check register, be approved. Motion was supported by Mr. Schei and carried.**

**8. Medical Director's Report**

Dr. Frankovich discussed the new Expedited Partner Therapy (EPT) law that was passed recently in Michigan. EPT allows partners of STI positive clients to be treated without being seen in an office environment. The PHDM client can take the medication to any partner(s) they have been with in the last 60 days. In the past, PHDM could not prescribe any treatment unless the partner(s) made an appointment. It is still recommend that the partner come in, but if they do not, PHDM can now prescribe the proper medication for the STI by calling scripts in to pharmacies or dispensing directly to the client along with treatment guidelines and medication instructions for each dose. This treatment program has been proven safe and is cost effective. It is also been shown to be effective in reducing the burden of STI's within communities.

**9. Health Officer's Report**

- Accreditation will be starting at PHDM on Thursday, April 16<sup>th</sup>, and goes through April 27<sup>th</sup>.
- Active Shooter Training took place on March 19<sup>th</sup> at the Delta County Office. Chairman Trudgeon and Ms. Harrington attended with PHDM, MI Works, and MSUE staff. Mr. Snyder is encouraging Menominee County to also plan a similar training.
- The Drug Awareness Conference is scheduled for Wednesday, May 20, 2015, at the Island Resort & Casino. Mr. Snyder encouraged the BOH members to attend and let him know so a spot can be reserved for them.

**10. Public Comment (three minutes maximum)**

No members of the public were present.

**11. Board Member Comments**

- Mr. Johnson apologized for not being able to attend the BOH meeting in person due to a work emergency.
- Chairman Trudgeon summarized the material PHDM received regarding the wind mill situation in the Garden Peninsula. He stated the data collected was from other wind farms and not from the one on the Garden Peninsula. He encouraged each BOH member to read the information to better prepare themselves for the continuing concern. Mr. Snyder and Mr. Johnson offered to makes copies of the submitted information for any BOH members that would

like it. A representative from Brown County will be speaking at the Delta County Planning Commission on May 4<sup>th</sup>.

12. Adjournment

There being no further business, Ms. Hafeman made a motion the meeting be adjourned at 5:46 p.m. CDT. Motion was supported by Mr. Burie and carried.

Thomas L. Paulsen  
Chairperson

5-27-2015

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