



Public Health

Delta & Menominee Counties



Board of Health AGENDA

February 18, 2015
4:30p.m. (CDT), 5:30p.m. (EDT)
Pinecrest Medical Care Facility
Powers, MI

Board Members:

Bob Burie

Patrick Johnson

Jan Hafeman

Mary Harrington

Larry Schei

Tom Trudgeon

Public Health Staff:

Mike Snyder, Health Officer/Administrator

Kim Gustafson, Executive Secretary

Dr. Terry Frankovich, Medical Director

Lynn Woelffer, Director of Finance

- 1) Call to Order/Roll Call
- 2) Approval of Agenda
- 3) Approval of January 21, 2015 Board of Health Meeting Minutes
- 4) Public Comment on Agenda Items (five minutes maximum)
- 5) Finance Committee
 - a. FY2015 First Quarter Report
 - b. Cost Based Reimbursed Payment
- 6) Review and Approval of January Check Register
- 7) Medical Director's Report
- 8) Health Officer's Report
- 9) Public Comment (three minutes maximum)
- 10) Board Member Comments
- 11) Adjournment



Public Health Delta & Menominee Counties



Board of Health Meeting

Pinecrest Medical Care Facility
Powers, MI

Meeting Minutes

Wednesday, February 18, 2015

Board Members Present

Bob Burie
Patrick Johnson

Jan Hafeman
Larry Schei

Mary Harrington
Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Kim Gustafson, Executive Assistant
Lynn Woelffer, Director of Finance

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on February 18, 2015. The meeting was called to order at 4:30 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Executive Assistant, and is recorded above.

2. Approval of Agenda

Mr. Snyder made an addition to the agenda under the Finance Committee;
5c. American Express Statements.

Ms. Harrington moved to approve the agenda with the addition of the American Express statements. Motion was supported by Ms. Hafeman and carried.

3. Approval of Minutes

There was discussion regarding the Family Support Worker. Mr. Burie requested to see a copy of the job description. Mr. Snyder assured a copy will be given to each board member.

Ms. Hafeman moved the minutes from January 21, 2015, be approved. Motion was supported by Mr. Schei and carried.

4. Public Comment

There was no public comment.

5. Finance Committee

a. FY2015 First Quarter Report

Chairman Trudgeon briefed the BOH on the FY 2015 First Quarter Report. He also reported the Governor has made budget cuts for FY2015 and FY2016 that will affect PHDM. Fortunately, PHDM has gained four additional programs through grants that have been awarded. Programs funded through grants will not be affected by the budget cuts.

Additionally, PHDM has agreed to share an Emergency Preparedness Coordinator with LMAS Health Department.

b. Cost-Based Reimbursement

Chairman Trudgeon reported the FY2012 Cost-Based Reimbursement was received in November 2014. Mr. Snyder reported MDCH has stated the FY2013 Cost-Based Reimbursement should be received in March or April of 2015.

c. American Express Statements

Ms. Hafeman reported the American Express Statements were reviewed and all expenses were appropriate.

Ms. Hafeman moved the FY2015 First Quarter Report, Cost-Based Reimbursement and American Express Statements, all be approved. Motion was supported by Ms. Harrington and carried.

6. Review and Approval of January Check Register

The Board of Health reviewed the January check register. Questions were answered by Mr. Snyder and Ms. Woelffer.

Ms. Hafeman moved the January check register, be approved. Motion was supported by Mr. Schei and carried.

7. Medical Director's Report

Dr. Frankovich presented information to the BOH on measles. In 2000, measles was declared eliminated in the U.S., as it was no longer continually circulating in the population. In recent years as vaccination rates have declined in some areas, measles is increasing. Cases are now primarily related to international exposures for U.S. citizens traveling abroad or to residents of other countries visiting the U.S. Internationally, nearly 150,000 people die every year from the measles.

Parents waiving vaccination for their children presents increased risk for all children. Michigan has the 4th highest waiver rate in the country. In an effort to decrease waivers, Michigan law will now require parents to receive education on vaccination at local health departments before signing a State waiver. The hope is that when parents receive credible information on the subject, most will choose to vaccinate their children. Dr. Terry also reported that the flu season appears to have peaked in the U.P., and the number of cases should gradually decrease through the coming months.

8. Health Officer's Report

- The Michigan Community Dental Clinic will be open on March 10th, in the old Northern Menominee Health Center in Spalding.
- PHDM's Nurse Practitioner (NP), Jenny Smith will be retiring at the end of April. PHDM utilizes the NP approximately eight days a month. Bellin Health in Marinette, WI, contacted PHDM about contracting with them for NP services. Bellin's NP has already worked in many of the programs PHDM offers. She will begin training on April 1st.
- Mr. Snyder reported the union negotiations have resulted in a tentative agreement. The union will be voting February 26th. Mr. Snyder will present the agreement to the board at the March 18th meeting if the union ratifies the contract.
- Anderson Tackman has just completed the annual audit of PHDM. Ms. Woelffer has reported there have been no findings.
- The UP Health Officers sent a memo and letter to MDCH on their thoughts regarding the regionalization of the health departments. UP Health Departments received a letter from Mark Miller stating the regionalization of the UP health departments will not proceed at this time.
- Bob Berbohm is scheduled to do a building-wide Active Shooter training for the Delta County Service Center on Thursday, March 19th. The Escanaba office will be closed in the afternoon to allow for the training.

9. Public Comment—None

10. Board Member Comments

- Ms. Harrington would like to thank the PHDM nurses for assisting at the Escanaba Civic Center during the power outage; Jennie Miller, Jennifer Nagy, and Billie Jo Tebo.
- Mr. Johnson would like to thank the BOH for moving the meeting time so he is able to attend.

11. Adjournment

There being no further business, Ms. Hafeman made a motion the meeting be adjourned at 5:55 p.m. CDT. Motion was supported by Ms. Harrington and carried.

Thomas L. Poljan 3-18-15
Chairperson

:kg