



# Public Health Delta & Menominee Counties

## Board of Health AGENDA



**November 4, 2015**  
4:30p.m. (CST), 5:30p.m. (EST)  
Pinecrest Medical Care Facility  
Powers, MI

### Board Members:

Bob Burie

Jan Hafeman

Larry Schei

Patrick Johnson

Mary Harrington

Tom Trudgeon

### Public Health Staff:

Mike Snyder, Health Officer/Administrator

Dr. Terry Frankovich, Medical Director

Kim Gustafson, Executive Assistant

Lynn Woelffer, Director of Finance

Kristi Steger, Health Educator

- 1) Call to Order/Roll Call
- 2) Approval of Agenda
- 3) Approval of September 16, 2015 Board of Health Meeting Minutes
- 4) Public Comment on Agenda Items (five minutes maximum)
- 5) Educational Session: City of Menominee Community Gardens –Kristi Steger
- 6) Finance Committee
  - a. End of FY2015 Report
  - b. American Express Statements
- 7) PHDM and MERS
- 8) Review and Approval of September Check Register
- 9) Medical Director's Report
- 10) Health Officer's Report
- 11) Public Comment (three minutes maximum)
- 12) Board Member Comments
- 13) Adjournment



# Public Health Delta & Menominee Counties



## Board of Health Meeting

Pinecrest Medical Care Facility  
Powers, MI

### Meeting Minutes

Wednesday, November 4, 2015

#### Board Members Present

Bob Burie  
Patrick Johnson

Jan Hafeman  
Larry Schei

Mary Harrington  
Tom Trudgeon

#### Public Health Staff

Mike Snyder, Health Officer/ Administrator  
Dr. Terry Frankovich, Medical Director  
Kim Gustafson, Executive Assistant  
Lynn Woelffer, Director of Finance  
Kristi Steger, Health Educator

#### 1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on November 4, 2015. The meeting was called to order at 4:30 p.m. CST by Chairman Trudgeon. Roll call was taken by the Executive Assistant, and is recorded above. Mr. Johnson was excused from the meeting at 5:30 CST.

#### 2. Approval of Agenda

**Ms. Hafeman moved to approve the November 4, 2015 agenda as presented. Motion was supported by Ms. Harrington and carried.**

#### 3. Approval of Minutes

**Ms. Hafeman moved the minutes from September 16, 2015, be approved. Motion was supported by Mr. Burie and carried.**

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**4. Public Comment**

There was no public comment.

**5. Educational Session: City of Menominee Community Gardens – Kristi Steger**

Ms. Steger reported the community garden idea originated at a Menominee County Healthy Communities Coalition meeting. PHDM applied for a grant through the WISEWOMAN program to create a garden within the City of Menominee and received \$2,000. The Garden will benefit WISEWOMAN participants and residents of Menominee. The garden is located in the vacant lot between 6<sup>th</sup> and 7<sup>th</sup> Streets, by Mr. McGregor's Nursery. Progress on the garden so far includes:

A water main and curb stop have been installed by the City of Menominee.

Mulch was donated from the City of Menominee.

Raised garden beds were constructed by volunteers.

There are currently 12 raised beds, with hopes of expanding in the spring.

Other grant opportunities are being pursued to help expand the garden.

**6. Finance Committee**

**a) End of FY2015 Report**

Chairman Trudgeon briefed the BOH on the End of FY2015 Report. Questions were answered by Ms. Woelffer.

**Ms. Hafeman moved the End of FY2015 Report be accepted. Motion was supported by Ms. Harrington and carried.**

**b) American Express Statements**

Ms. Hafeman reviewed the American Express Statements with the BOH.

**7. PHDM and MERS**

Mr. Snyder attended the Municipal Employees Retirement System (MERS) conference in October. He reported 72 counties in Michigan participate in MERS, which includes over 100,000 individuals, and over \$9 billion in combined total assets. PHDM became a member in 1968 and has two defined benefit divisions with 94 total participants. MERS recently completed an experience study for the defined benefit plans. Based on this study, the MERS Board has adopted some changes to the assumptions used in completing the annual actuarial. These changes include:

- A decrease in the assumed investment rate of return from 8.0% to 7.75%.
- An increase in the life expectancy of participants.
- Five year smoothing instead of the 10 year.
- A decrease in the base wage adjustment from 4.0% to 3.75%.

These assumptions will be used to MERS in the 2015 Actuarial, which PHDM will receive in June 2016.

## 8. Review and Approval of September Check Register

The BOH reviewed the September check register. Questions were answered by Mr. Snyder and Ms. Woelffer.

**Mr. Schei moved the September check register be approved. Motion was supported by Ms. Hafeman and carried.**

## 9. Medical Director's Report

Dr. Frankovich provided a summary of the latest report from the World Health Organization (WHO) on the proven increased cancer risk associated with ingestion of processed meats and the probable increased cancer risk associated with red meat in general. Colorectal cancer is the primary cancer type associated but others, including pancreatic, have also been linked. Poultry was not mentioned as a risk. The data supports moderation as risk appears to rise with increased consumption.

Flu season is currently designated as "sporadic" in Michigan and most of the country with no lab-proven cases reported in the UP at this time. Dr. Frankovich reports the flu vaccine is a better match to circulating flu viruses this year and so should provide better protection.

The Ebola epidemic is winding down with ongoing cases only in Guinea at this time. A vaccine trial has been underway in Sierra Leone but no data on efficacy is available yet.

The U.P. has had 22 cases of pertussis (whooping cough) reported; which is more than in the previous two years. A memo is going out to local physicians to encourage them to consider pertussis when seeing their patients with persistent cough and to make sure their patients are fully vaccinated, especially pregnant women. Infants under 2 months cannot be vaccinated and are at highest risk of death from pertussis. Vaccinating their mothers while pregnant provides the infants with some temporary immunity at birth.

## 10. Health Officer's Report

- Mr. Snyder updated the BOH on the flu clinics that have been held in Delta and Menominee Counties. Over 1,000 flu vaccines have been administered so far.

- PHDM received a Health Innovation Grant to promote and expand the National Diabetes Prevention Program.
- PHDM has also received another Partners In Community Health (PICH) grant from the Sault Tribe.
- PHDM's Registered Dietician/Community Health Promotion (CHP) Director has resigned. Mr. Snyder is currently overseeing CHP, but is researching other options at filling this position.
- PHDM is currently looking for two special part-time RN's and are having a difficult time filling these positions.
- All the older vehicles placed up for bid have been sold.
- Mr. Snyder received notice that Consumers Mutual Insurance will be going out of business. PHDM will need to look at other insurance options.
- The Michigan Community Delta Clinic (MCDC) reports they have seen 881 new patients, with a combined total of 1,654 office visits, since they opened in March 2015.

**11. Public Comment (three minutes maximum)**

No public comment.

**12. Board Member Comments**

- Mr. Schei thanked the PHDM staff for being on top of the budgets and doing such a good job.

**13. Adjournment**

**There being no further business, Mr. Burie made a motion the meeting be adjourned at 6:23 p.m. CST. Motion was supported by Ms. Harrington and carried.**

*Thomas L. Paulson 12-15-2015*  
Chairperson