



# Public Health Delta & Menominee Counties



## Board of Health AGENDA

**February 18, 2016**  
1:00 p.m. (CST), 2:00 p.m. (EST)  
Pinecrest Medical Care Facility  
Powers, MI

### Board Members:

Bob Burie

Jan Hafeman

Larry Schei

Patrick Johnson

Mary Harrington

Tom Trudgeon

### Public Health Staff:

Mike Snyder, Health Officer/Administrator

Dr. Terry Frankovich, Medical Director

Kim Gustafson, Assistant Program Coordinator

- 1) **Call to Order/Roll Call**
- 2) **Approval of Agenda**
- 3) **Approval of January 20, 2016 Board of Health Meeting Minutes**
- 4) **Public Comment on Agenda Items (five minutes maximum)**
- 5) **2015 Annual Report**
- 6) **Finance Committee**
  - a. **FY2016 First Quarter Report**
  - b. **American Express Statements**
- 7) **Letter of Support for U.P. Cross Jurisdictional Sharing Grant Application**
- 8) **Review and Approval of January Check Register**
- 9) **Presentation: PHDM 2015 Community Health Assessment – Mike Snyder**
- 10) **MERS Healthcare Savings Program**
- 11) **Medical Director's Report**
- 12) **Health Officer's Report**
- 13) **Public Comment (three minutes maximum)**
- 14) **Board Member Comments**
- 15) **Adjournment**



# Public Health Delta & Menominee Counties



## Board of Health Meeting

Pinecrest Medical Care Facility  
Powers, MI

### Meeting Minutes

Thursday, February 18, 2016

#### Board Members Present

Bob Burie

Jan Hafeman  
Larry Schei

Mary Harrington  
Tom Trudgeon

#### Public Health Staff

Mike Snyder, Health Officer/ Administrator  
Dr. Terry Frankovich, Medical Director  
Kim Gustafson, Assistant Program Coordinator

#### 1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on February 18, 2016. The meeting was called to order at 1:00 p.m. CST by Chairman Trudgeon. Roll call was taken by the Assistant Program Coordinator, and is recorded above. Patrick Johnson was unable to attend the meeting. Mary Harrington had to leave the meeting at 2:13 p.m. CST.

#### 2. Approval of Agenda

**Ms. Hafeman moved to approve the February 18, 2016 agenda as presented. Motion was supported by Mr. Schei and carried.**

#### 3. Approval of Minutes

**Ms. Hafeman moved the minutes from January 20, 2016, be approved. Motion was supported by Ms. Harrington and carried.**

**4. Public Comment**

There was no public comment.

**5. 2015 Annual Report**

Mr. Snyder informed the BOH on some highlights in the 2015 Annual Report.

**6. Finance Committee**

The Finance Committee meeting took place on Monday, February 15, 2016.

**a. FY2016 First Quarter Report**

Chairman Trudgeon gave a brief synopsis regarding the FY2016 First Quarter Report. Mr. Snyder answered questions asked by BOH members.

**b. American Express Statements**

Ms. Hafeman informed the BOH on the American Express Statements from October, November, and December 2015, and January 2016.

**7. Letter of Support for U.P. Cross Jurisdictional Sharing Grant Application**

Mr. Snyder informed the BOH on the purpose behind the Letter of Support for U.P. Cross Jurisdictional Sharing Grant Application.

**Ms. Hafeman moved the Letter of Support for the U.P. Cross Jurisdictional Sharing Grant Application be signed. Motion was supported by Ms. Harrington and carried.**

**8. Review and Approval of January Check Register**

The Board of Health reviewed the January check register. Questions were answered by Mr. Snyder.

**Ms. Harrington moved the January check register be approved. Motion was supported by Ms. Hafeman and carried.**

**9. Presentation: PHDM 2015 Community Health Assessment – Mike Snyder**

Over the past two years, PHDM has been working on the Community Health Needs Assessment. Mr. Snyder noted the importance of PHDM knowing what the needs of the community are so they can be addressed. A total of 4,000 surveys (2,000 to each county), went out; 1,279 were returned, which is a 32% return rate.

The results of the assessment showed three main themes:

- ✓ Impacts of aging population – Delta/Menominee have a higher percentage of people 65 years old and above than state and national averages.
- ✓ Importance of prevention – Cardiovascular disease, cancer, and diabetes are leading causes of mortality and morbidity in Delta and Menominee Counties. These diseases can be partially prevented through personal choice.
- ✓ Effects on Income and Education on Health Status – socioeconomic status, (income and education levels) strongly correlate to health status.

The assessment has eight chapters: Demographics; Vulnerable Populations; Access to Care; Maternal, Infants, and Child Health; Infectious Disease; Chronic Disease and Mortality; Substance Abuse and Public Safety; and Local Survey Findings.

Ms. Harrington left during the presentation, which resulted in lack of quorum due to only one board member from Delta County.

**10. MERS Healthcare Savings Program**

Chairman Trudgeon noted that due to lack of a quorum, this agenda item will be moved to the March BOH agenda.

**11. Medical Director's Report**

Dr. Frankovich informed the BOH that the flu season has been mild to date. She also discussed the Zika virus. Zika is a mild, limited illness for most people. Of most concern is the possible link between viral infection during pregnancy and birth defects, microcephaly in particular. Researchers are trying to determine if Zika is actually causing these defects. Since there is no vaccine to prevent Zika, the CDC is recommending pregnant women consider avoiding travel to areas with Zika transmission. If they do travel, diligent mosquito avoidance, including use of repellents, is recommended. Some testing for Zika is being offered for pregnant women with possible exposure and for all travelers who develop symptoms of Zika. Area clinicians have been instructed to contact their LHD to get approval for test specimens to be sent to the State of Michigan Bureau of Laboratories.

Mr. Snyder noted that PHDM has been in contact with local travel agencies so the agents can notify travelers of the possible testing. Bay College has also been contacted so they can inform their students preparing for spring break travels.

**12. Health Officer's Report**

- Mr. Snyder informed the BOH that the Maternal & Infant Health Program had completed the certification process at the end of January. There were five indicators that were not met. A Corrective Plan of Action will be created and the state will be returning in July 2016 to assure the corrections have been implemented.
- MCDC – Dental Clinic opened March 2015. So far they have reported 2,400 office visits; of those 43% were Delta County residents and 34% were from Menominee County.
- Mr. Snyder informed the BOH they should be receiving questionnaires in the mail soon regarding the PHDM audit that is currently taking place.

**13. Public Comment (three minutes maximum)**

No public comment.

**14. Board Member Comments**

- Ms. Hafeman commended PHDM on the job well done on the Community Health Assessment.

**15. Adjournment**

**Due to lack of a quorum, the meeting had to be officially adjourned at 2:13 p.m. CST. The remaining BOH members stayed to hear the Medical Director and Health Officer Reports.**

Thomas Paulson 3-17-16

Chairperson

:kg Approved 3-17-16  
JL