



Public Health Delta & Menominee Counties

Board of Health AGENDA



January 20, 2016
4:30p.m. (CST), 5:30p.m. (EST)
Pinecrest Medical Care Facility
Powers, MI

Board Members:

Bob Burie

Jan Hafeman

Larry Schei

Patrick Johnson

Mary Harrington

Tom Trudgeon

Public Health Staff:

Mike Snyder, Health Officer/Administrator

Dr. Terry Frankovich, Medical Director

Kim Gustafson, Assistant Program Coordinator/Administrative Assistant

- 1) **Call to Order/Roll Call**
- 2) **Approval of Agenda**
- 3) **Public Comment on Agenda Items (five minutes maximum)**
- 4) **Annual Meeting Business**
 - a. **Election of Chair**
 - b. **Election of Vice Chair**
 - c. **Committee Assignments**
 - i. **Finance**
 - ii. **Personnel**
 - iii. **Building and Grounds**
 - d. **Approval of 2016 Meeting Schedule**
- 5) **Approval of December 16, 2015 Board of Health Meeting Minutes**
- 6) **Board of Health Policies**
 - a. **Accessibility Policy**
 - b. **Sexual Harassment Policy**
 - c. **Corporate Compliance Policy**
 - d. **Legal Requirements**
- 7) **Review and Approval of December Check Register**
- 8) **Medical Director's Report**
- 9) **Health Officer's Report**
- 10) **Public Comment (three minutes maximum)**
- 11) **Board Member Comments**
- 12) **Adjournment**



Public Health Delta & Menominee Counties



Board of Health Meeting

Pinecrest Medical Care Facility
Powers, MI

Meeting Minutes

Wednesday, January 20, 2016

Board Members Present

Bob Burie

Patrick Johnson

Jan Hafeman

Larry Schei

Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator

Dr. Terry Frankovich, Medical Director

Kim Gustafson, Assistant Program Coordinator

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on January 20, 2016. The meeting was called to order at 4:36 p.m. CST by Mr. Snyder. Roll call was taken by the Assistant Program Coordinator, and is recorded above. Ms. Harrington was not able to attend the meeting and was excused prior to the start.

2. Approval of Agenda

Ms. Hafeman moved to approve the January 20, 2016 agenda as presented. Motion was supported by Mr. Trudgeon and carried.

3. Public Comment

There was no public comment.

4. Annual Meeting Business

a. Election of Chair

Mr. Schei nominated Mr. Trudgeon as Chairman of the Board, with support from Mr. Burie. No other nominations were made. A role call was taken by the Assistant Program Coordinator and is recorded as follows:

**Mr. Burie - Yes
Ms. Hafeman - Yes
Mr. Johnson - Yes
Mr. Schei - Yes
Mr. Trudgeon – Yes**

From this point on, the meeting was chaired by Chairman Trudgeon.

b. Election of Vice Chair

Ms. Hafeman nominated Mr. Burie as Vice-Chair of the Board. Mr. Burie declined the nomination. Mr. Burie nominated Ms. Hafeman as Vice-Chair, with support from Mr. Schei. A role call was taken by the Assistant Program Coordinator and is recorded below:

**Mr. Burie - Yes
Ms. Hafeman - Yes
Mr. Johnson - Yes
Mr. Schei - Yes
Mr. Trudgeon – Yes**

c. Committee Assignments

Chairman Trudgeon appointed the following committee assignments for 2016:

- i. Finance – Jan Hafeman and Tom Trudgeon**
- ii. Personnel – Mary Harrington and Larry Schei**
- iii. Building and Grounds – Bob Burie and Patrick Johnson**

d. Approval of 2016 Meeting Schedule

Ms. Hafeman moved the 2016 Meeting Schedule listing the meeting dates on the third Thursday of the month, at 1:00 pm CST / 2:00 pm EST, be approved. Motion was supported by Mr. Johnson and carried.

5. Approval of Minutes

**Ms. Hafeman moved the minutes from December 16, 2015, be approved.
Motion was supported by Mr. Johnson and carried.**

6. Board of Health Policies

Mr. Snyder briefed the Board of Health members on the four policies listed below that required updating and explained the minimal changes that had been made.

a. Accessibility Policy

**Ms. Hafeman moved the Accessibility Policy be approved, as presented.
Motion was supported by Mr. Schei.**

Mr. Burie moved the Accessibility Policy should state it will be reviewed annually. Motion was supported by Mr. Johnson and carried. The original motion made by Ms. Hafeman and supported by Mr. Schei was amended to include Mr. Burie's motion and carried.

b. Sexual Harassment Policy

Chairman Trudgeon moved the Sexual Harassment Policy, with the addition of "by Administration" be added to the Complaint Procedure section under bullet three, be approved. Motion was supported by Ms. Hafeman and carried.

c. Corporate Compliance Policy

Mr. Schei moved the Corporate Compliance Policy be approved, as presented. Motion was supported by Chairman Trudgeon and carried.

d. Legal Requirements

Ms. Hafeman moved the Legal Requirements Policy be approved, as presented. Motion was supported by Mr. Johnson and carried.

7. Review and Approval of December Check Register

The Board of Health reviewed the December check register. Questions were answered by Mr. Snyder.

**Chairman Trudgeon moved the December check register be approved.
Motion was supported by Ms. Hafeman and carried.**

8. Medical Director's Report

Dr. Frankovich reported to the board on the current public health crisis with Flint's water supply. The issue began when Flint elected to change their water supply from Detroit City Water to water from the Flint River as a temporary source while transitioning to a new pipeline system from Lake Huron. Unfortunately, the Flint River water is highly corrosive, has been plagued with bacterial contamination problems and has also had problems with elevated levels of a carcinogen, TTHM.

The corrosiveness of the water caused leaching of lead, copper, iron and bacteria from the lining of old pipes and residents have endured odorous, discolored water that has also been found to have toxic levels of lead. Review of children's lead level data in the city of Flint has demonstrated a near doubling in the number of children with elevated lead levels. There has also been a large increase in the number of legionella cases since the change in water supply that is not yet understood but has caused more than ten deaths. A state of emergency was called by the Governor after a long delay in recognizing the scope of the problem in spite of researchers and local public health's efforts to engage the state. What began as a cost-savings measure, has now resulted in a huge cost in the public's health, law suits and an expensive "rescue" package of funding from the state.

9. Health Officer's Report

- Mr. Snyder informed the Board of Health members on the upcoming presentation in February regarding the Community Health Assessment. He thanked Dr. Frankovich for all her hard work in writing up the results of the surveys. Each Board member was provided a copy of the Community Health Assessment.
- The Michigan Department of Health and Human Services will be at PHDM's Escanaba office to review the Maternal and Infant Health Program January 26-27, 2016. Mr. Snyder will bring the results of the review as soon as they become available.
- Mr. Snyder informed the Board of Health about the Wage and Salary Administration Policy that will also need updating.
- The Code of Ethics for the Board of Health will need to be reviewed and Board approved.
- Mr. Snyder would also like the Board to look at the Board of Health By-Laws in case there is anything that needs to be updated.

10. Public Comment (three minutes maximum)

No public comment.

11. Board Member Comments

- Chairman Trudgeon updated the Board of Health on the letter received in regards to the Cycle 6 Accreditation that PHDM achieved in 2015. He commended the hard work of the administration and employees of PHDM for the repeated success in becoming accredited and the high scores they achieve.
- Mr. Schei commented on the productivity of the Board of Health and hopes it continues in 2016.
- Ms. Hafeman commented the Board and PHDM are doing a wonderful job.

12. Adjournment

There being no further business, Mr. Schei made a motion the meeting be adjourned at 5:47 p.m. CST. Motion was supported by Mr. Burie and carried.

Thomas L. Trudgeon 2-18-2016

Chairperson

:kg