



Public Health

Delta & Menominee Counties



Board of Health Meeting

Public Health, Delta & Menominee Counties
Escanaba, MI

Meeting Minutes

Thursday, July 19, 2018

Board Members Present

Jan Hafeman

Amanda Hess

Gerald Tatrow

Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator

Dr. Terry Frankovich, Medical Director

Lynn Woelffer, Director of Finance

Nancy Wahl, Clerical Supervisor

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on July 19, 2018. The meeting was called to order at 2:25 p.m. EDT by Chairman Trudgeon. Roll call was taken by the Clerical Supervisor and is recorded above. Mr. Piche and Mr. Johnson were not able to attend.

2. Approval of Agenda

**Ms. Hafeman moved the July 19, 2018 agenda be approved.
Motion was supported by Mr. Tatrow and carried unanimously.**

3. Public Comment

There was no public comment on the July 19, 2018 agenda.

4. Approval of Minutes

Ms. Hafeman moved the minutes from June 21, 2018, be approved. Motion was supported by Mr. Tatrow and carried unanimously.

5. Governance in Action for Public Health – Module 6 – Partnerships to Improve Health Outcomes

Mr. Snyder gave a brief explanation on the Governance in Action for Public Health – Module 7 – Supporting Population Health Through Policy and Advocacy video prior to playing it for the BOH; this is the last module.

6. Finance Committee

a. FY18 Third Quarter Report

Chairman Trudgeon gave an overview of the FY18 Third Quarter Report. BOH member questions were answered by Mr. Snyder and Ms. Woelffer

Ms. Hafeman moved the FY18 Third Quarter Report be acknowledged and placed on file. Motion was supported by Mr. Tatrow and carried unanimously

b. Revised FY18 PHDM Annual Budget

Chairman Trudgeon gave an overview of the Revised FY18 PHDM Annual Budget; BOH questions were answered by Mr. Snyder and Ms. Woelffer.

Ms. Hess moved the Revised FY18 PHDM Annual Budget be approved with an additional \$10,000 reflected in the Children’s Special Healthcare Services budget for a total revised budget amount of \$3,420, 393. Motion was supported by Mr. Tatrow and carried unanimously.

c. MERS Actuarial

Mr. Trudgeon gave a brief overview of the MERS Actuarial; BOH questions were answered by Mr. Snyder and Ms. Woelffer.

Ms. Hafeman moved the MERS Actuarial be acknowledged and placed on file. Motion was supported by Ms. Hess and carried unanimously.

d. American Express Statements

Mr. Tatrow moved the American Express Statements be acknowledged and placed on file. Motion was supported by Ms. Hafeman and carried unanimously.

7. Review and Approval of June Check Register

The Board of Health reviewed the June check register. Questions were answered by Mr. Snyder and Ms. Woelffer.

Ms. Hafeman moved the June check register be approved. Motion was supported by Mr. Tatrow and carried unanimously.

8. Medical Director's Report

Dr. Frankovich updated the Board on the "U.P. Wide Community Health Needs Assessment", (316 pages).

- Produced from data collected in 2017, surveys were mailed to random residents across the U.P.; there were nearly 5,000 respondents.
- Compared U.P. data to National and State data
- 32 partners contributed to the cost
- Assessment is completed, 2 copies are available for each partner; will be available to the general public in August. More copies can be purchased for a fee.
- Excellent tool for writing grants

Dr. Frankovich explained the structure of the Assessment and briefly reviewed some of the chapters/graphs & demographics.

- Our population is older than the State/National average (overaged and underserved)
- Each County will get a dashboard with their numbers; highlights seniors and number of seniors living alone.
- The changing landscape from the 2014 survey and now.
- Adverse, Childhood Experiences – We'll be hearing a lot about this in the future. Things that happen to you as a child effect your health later in life.

9. Health Officer's Report

- The annual PHDM picnic will be held today after the BOH meeting, all members are invited to attend.
- Mr. Snyder confirmed that he, Mr. Trudgeon and Ms. Kapp will be attending the Public Health Law Training taking place July 25th in Newberry from 10:00 a.m. – 2:00 p.m. EDT.
- Closure of the Gladstone Beach -- Mr. Snyder the explained the issues involved in the closure of the Gladstone Beach over the weekend. There was a misunderstanding of geometric mean vs. regular mean; the beach was opened when it was determined there was no public health threat. PHDM posted the explanation on our Facebook Page, the City of Gladstone also posted it on their page.
- Teleconference – Emergency Preparedness Program and our relationship with Hannahville. At the annual Public Health Emergency Preparedness face to face meeting with the State of Michigan, Hannahville voiced concerns with the relationship with PHDM. On July 18, 2018, there was a conference call between the State, Hannahville and PHDM. There is confusion with the roles of local Public Health and the Tribes. The State will be preparing a document better outlining the responsibilities of each.

- The August BOH Meeting will be held at our Menominee office Thursday, August 16th at 1:00, CDT. Ms. Hess stated she is not available to attend the August 16, 2018, meeting in Menominee.

10. Public Comment (three minutes maximum)

No public comment.

11. Board Member Comments

No comments

12. Adjournment

There being no further business, Ms. Hafeman made a motion the meeting be adjourned at 4:47 p.m. EDT. Motion was supported by Mr. Tatrow and carried unanimously.

Chairperson

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