



# Public Health Delta & Menominee Counties



## Board of Health Meeting

Pinecrest Medical Care Facility  
Powers, MI

### Meeting Minutes

Thursday, September 27, 2018

#### Board Members Present

Jan Hafeman  
Gerard Tatrow

Amanda Hess  
Tom Trudgeon

Larry Schei

#### Board Members Absent

Patrick Johnson

#### Public Health Staff

Mike Snyder, Health Officer/ Administrator  
Dr. Terry Frankovich, Medical Director  
Lynn Woelffer, Director of Finance  
Nancy Wahl, Clerical Supervisor

- 1) Call to Order/Roll Call
- 2) Approval of September 27, 2018, Agenda
- 3) Public Comment on Agenda Items (five minutes maximum)
- 4) Approval of July 19, 2018, Board of Health Meeting Minutes
- 5) Approval of August 16, 2018, Board of Health Meeting Minutes
- 6) Finance
  - a. FY 2019 Annual Budget
  - b. American Express Statements
- 7) Review and Approval of August Check Register
- 8) Medical Director's Report
- 9) Health Officer's Report

- 10) Public Comment (three minutes maximum)**
- 11) Board Member Comments**
- 12) Adjournment**

**1. Call to Order/Roll Call**

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on Thursday, September 27, 2018. The meeting was called to order at 11:00 a.m. CDT by Chairman Trudgeon. Roll call was taken by the Clerical Supervisor and is recorded above.

**2. Approval of Agenda**

**Ms. Hafeman moved the September 27, 2018 agenda be approved.**

**Motion was supported by Mr. Schei and carried unanimously.**

**3. Public Comment**

There was no public comment on the September 27, 2018 agenda.

**4. Approval of July 19, 2018 Minutes**

**Ms. Hafeman moved the minutes July 19, 2018, be approved. Motion was supported by Mr. Tatrow and carried unanimously.**

**5. Approval of August 16, 2018 Minutes**

**Ms. Hafeman moved the minutes from August 16, 2018, be approved.**

**Motion was supported by Mr. Tatrow and carried unanimously.**

**6. Finance**

- a. FY 2019 Annual Budget**

Chairman Trudgeon gave an overview of the FY19 Annual Budget. BOH member questions were answered by Mr. Snyder and Ms. Woelffer

**Ms. Hafeman moved the FY19 Annual Budget be approved. Motion was supported by Ms. Hess. Chairman Trudgeon requested a roll call and is as follows:**

<b>Jan Hafeman:</b>	<b>Yes</b>
<b>Amanda Hess:</b>	<b>Yes</b>
<b>Larry Schei:</b>	<b>Yes</b>
<b>Gerard Tatrow:</b>	<b>Yes</b>
<b>Tom Trudgeon:</b>	<b>Yes</b>

**Motion carries on a 5-0 vote.**

**b. American Express Statements**

Ms. Hafeman gave an overview of the American Express Statements; BOH questions were answered by Mr. Snyder and Ms. Woelffer.

**Mr. Tatrow moved the American Express Statements be acknowledged and placed on file. Motion was supported by Ms. Hafeman and carried unanimously.**

**7. Review and Approval of August Check Register**

The Board of Health reviewed the August check register. Questions were answered by Mr. Snyder and Ms. Woelffer.

**Ms. Hafeman moved the August check register be approved and placed on file. Motion was supported by Mr. Tatrow and carried unanimously.**

## 8. Medical Director's Report

- **Adenovirus Outbreak** – Adenovirus is a common respiratory virus with cold like symptoms, patients typically are not hospitalized. UP Health Systems contacted us about 4 hospitalized patients with adenovirus and surveillance for additional cases was initiated by local public health. Letters were sent to all providers across the U.P., including Marinette, WI, asking them to notify us if they had any hospitalized cases of adenovirus. Some but not all cases at the outset had the casino as a common exposure. We reached out to the casino and made recommendations that they: do intensified cleaning; ask sick employees to stay home; monitor food service staff for illness; encourage frequent handwashing and provide additional hand sanitizer for employees and guests. The casino has been responsive to these recommendations. We communicated with Tribal Health and Kris Blahnik, Kris worked collaboratively with us to communicate directly with the casino.

Currently we are investigating 11 cases, not all are confirmed. Some local testing came back positive, while some CDC testing was negative. The CDC has identified Adenovirus #14 in the two patients with completed testing. This strain has been associated with more severe illness. Unfortunately we have had one death due to the virus, a central U.P. resident.

There have been no new hospitalized cases in the past 2 weeks; it can take 14 days between exposure and illness. There are likely milder cases in the

community that have not been reported as they did not require hospitalization or did not seek medical care.

A second press release to update the public was released yesterday.

## 9. Health Officer's Report

- **Drive-Thru Flu Clinic** – The PHDM annual Drive-Thru flu clinic was held Saturday, September 22, 2018, at the PHDM Delta Office in the front parking lot. There were 284 vaccines administered. We received numerous, positive comments; the community greatly appreciates this service.
- **Flu Clinic for Hannahville** – We are working with Hannahville to provide and administer vaccine for employees, their families and tribal members; the number could be as high as 500. The tentative date is Tuesday, October 30<sup>th</sup>.
- **All Staff Training** – Our annual training is scheduled for Monday, November 12, 2018, at the casino. The BOH is invited to attend. Please let me know prior to November 1<sup>st</sup> if you plan to attend; we are still working on the agenda.

## 10. Public Comment (three minutes maximum)

No public comment.

## 11. Board Member Comments

Larry Schei commented he is happy to be back on the Board of Health.

## 12. Adjournment

**There being no further business, Ms. Hafeman made a motion the meeting be adjourned at 11:50 a.m. CDT. Motion was supported by Mr. Tatrow and carried unanimously.**

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Chairperson

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