



# Public Health

## Delta & Menominee Counties



### Board of Health Meeting

Pinecrest Medical Care Facility  
Powers, MI

#### Meeting Minutes

Thursday, May 16, 2019

#### Board Members Present

Amanda Hess

Larry Johnson

Patrick Johnson, via telephone

Larry Schei, via telephone Gerard Tatrow

Tom Trudgeon

#### Public Health Staff

Mike Snyder, Health Officer/ Administrator

Dr. Terry Frankovich, Medical Director

Lynn Woelffer, Director of Finance

Nancy Wahl, Clerical Supervisor

#### 1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on May 16, 2019. The meeting was called to order at 1:00 p.m. CST by Chairman Trudgeon. Roll call was taken by the Clerical Supervisor, and is recorded above.

#### 2. Approval of Agenda

Chairman Trudgen requested the following change to the May 16, 2019 agenda; item 9, Medical Director's Report, be changed to item 5. The remaining items will be renumbered accordingly.

**Mr. Tatrow moved the May 16, 2019 agenda be approved with the requested changes. Motion was supported by Mr. Larry Johnson and carried unanimously.**

**3. Public Comment**

There was no public comment on the May 16, 2019 agenda.

**4. Approval of April 4, 2019 Minutes**

**Mr. Tatrow moved the minutes from April 4, 2019, be approved and placed on file. Motion was supported by Mr. Larry Johnson and carried unanimously.**

**5. Medical Director's Report**

Dr. Frankovich reported:

- **Measles** – National outbreak is still on-going; last count 839 cases, highest number of cases since 1994. 98% of these cases are U.S. residents; 44 were related to travel of the U.S. residents. 71% of those that became ill were unvaccinated, 18% had no documented status, 11% were vaccinated. Outbreak we had in Michigan, beginning in March, began with a traveler coming from New York. It has been 27 days since we had a new case and incubation time between exposure and illness is 21 days at most so we may be at the end of this outbreak. There have been no measles cases in the U.P.; however, we still have concerns

because of traveling residents. Worldwide we have seen a 300% increase in measles so far this year.

- **Hepatitis A** – Michigan may be out of the woods, 931 cases with 308,000 additional doses of Hepatitis A given in Michigan to address the outbreak. Cases we're seeing are sporadic, linked to national food issues not local. Indiana and Ohio are having outbreaks; Ohio has 1,700 cases. They are on our borders so it's important to highlight people getting vaccinated.
- **Flu Season** – It's about over, H3N2 has surged at the end of the season; this one is more severe, particularly for our seniors.

## 6. Finance

### a. FY18 Audit

Chairman Trudgeon gave an overview of the FY18 Audit. BOH questions were answered by Ms. Woelffer.

**Mr. Schei moved the FY18 Audit be acknowledged and placed on file. Motion was supported by Mr. Tatrow. Chairman Trudgeon requested a roll call and is as follows:**

**Amanda Hess – Yes**

**Larry Johnson – Yes**

**Patrick Johnson (via phone) –Yes**

**Larry Schei (via phone) – Yes**

**Gerard Tatrow – Yes**

**Tom Trudgeon – Yes**

**Motion carried on a 6 – 0 vote.**

**b. FY19 Second Quarter Report**

Chairman Trudgeon gave an overview of the FY19 Second Quarter Report. BOH questions were answered by Mr. Snyder and Ms. Woelffer.

**Mr. Tatrow moved the FY19 Second Quarter Report be acknowledged and placed on file. Motion was supported by Ms. Hess and carried unanimously.**

**c. American Express Statements**

Chairman Trudgeon gave an overview of the American Express Statements.

BOH questions were answered by Mr. Snyder and Ms. Woelffer.

**Mr. Schei moved the American Express Statements be acknowledged and placed on record. Motion was supported by Mr. Tatrow and carried unanimously.**

**7. MERS Quarterly Report**

Chairman Trudgeon briefed the BOH on the MERS Quarterly Report ending March 31, 2019. BOH questions were answered by Mr. Snyder.

**Mr. Tatrow moved the MERS Quarterly report be acknowledged and placed on record. Motion was supported by Ms. Hess and carried unanimously.**

**8. Child Death Review**

Mr. Snyder gave the BOH an overview of the Child Death Review (CDR) for Delta and Menominee Counties. Hard copies of his power-point presentation will be mailed to Mr. Schei and Mr. Patrick Johnson. BOH questions were answered by Mr. Snyder.

#### **9. Review and Approval of March and April Check Registers**

The Board of Health reviewed the March and April check register. Questions were answered by Mr. Snyder and Ms. Woelffer. Chairman Trudgeon requested each month be voted on separately.

**Mr. Tatrow moved the March check register be approved and placed on file.**

**Motion was supported by Ms. Hess and carried unanimously.**

**Ms. Hess moved the April check register be approved and placed on file. Motion was supported by Mr. Tatrow and carried unanimously.**

#### **10. Health Officer's Report**

Mr. Snyder reported:

- **Letter of Accreditation** – On May 3, 2019 Chairman Trudgeon and Mr. Snyder received a letter from Robert Gordon, Director of MDHHS, acknowledging that PHDM passed accreditation and will soon receive our Cycle 7 Certificate of Accreditation. This designation is awarded to local health departments that fully meet all minimum program requirements. This is a great honor for all staff at Public Health, they worked hard to make sure we met all the requirements.
- **Clinic Numbers** -- Nursing Supervisors, Nancy and Mr. Snyder have been reviewing clinics and the number of clients seen. We continue to see the number of clinics go down, especially in our Menominee Personal Health programs (Immunizations, Family Planning, WIC). PHDM had a nursing/clerical meeting

last week and charts showing the decline in numbers were given to staff. A common theme given for the possible reasons for the decline in number of clients is the lack of outreach. PHDM will be doing more advertising of services in the coming months. In the meantime, with declining numbers, we're looking to reduce clinics and staff hours. Hopefully it's short term and we can increase numbers in these clinics.

- **Complaint** – BOH members may receive calls from A&A Draining Cleaning of Escanaba (Arnie Harris). PHDM received a complaint this past fall regarding Mr. Harris installing a well pump without being licensed. PHDM and sent a letter to Mr. Harris, informing him that a license is required to install a well pump. PHDM received a 2<sup>nd</sup> complaint in April. At this time a formal request was sent to EGLE, formerly DEQ, requesting their assistance.
- **Retirement** – Joan Schlenvogt, RN in our Menominee office, is retiring Friday, June 7<sup>th</sup> after 10+ years of service. At last week's Nursing/Clerical meeting Joan was presented a Certificate of Appreciation signed by Chairman Trudgeon.
- **Nu-Way Cleaners** – This establishment had an issue with air quality last summer, in the building. A mitigation system was installed. They retested this spring and Nu-Way Cleaners is fine, and can resume their normal work days. The upstairs apartment tested high again and the tenant was relocated. The apartment windows were opened to allow fresh air to circulate and air purifiers installed; samples are now good and the tenant was allowed to move back in. Additional sampling will be done in the future by EGLE.

**11. Public Comment (three minutes maximum)**

No public comment.

**12. Board Member Comments**

Miss Hess announced the tribe approved PHDM's application for "Emergency Preparedness Kits for the Elderly" at their 2% grant meeting. It will provide 125 kits for an event to be held at the Casino.

**13. Adjournment**

**There being no further business, Mr. Tatrow made a motion the meeting be adjourned at 2:13 p.m. CST. Motion was supported by Ms. Hess and carried unanimously.**

---

Chairperson

:nw